

## NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 2022 Annual General Meeting of the Arts and Heritage Foundation of St. Albert will be held Thursday, June 16, at 7 pm at the Heritage Sites, 4 Meadowview Dr St. Albert, for the following purposes:

1. Adopting the agenda
2. Adopting the minutes of the Annual General Meeting held on May 27, 2021
3. To receive the Chair's Report
4. To receive the Management Report
5. The Audited financial statements year ended 2021
6. To appoint auditors
7. To elect Trustees to the Board
8. To consider any other business as may be properly addressed at the meeting

Join us for:

**6:30 pm** Registration

**7:00 pm** Annual General Meeting

The Annual Report and AGM Package are available on our website  
<http://artsandheritage.ca/about-us/annual-report/>

If you prefer to receive a printed copy, please contact Elene Hartman by email at [eleneh@artsandheritage.ca](mailto:eleneh@artsandheritage.ca) or by phone at 780.651.5739.

In order to ensure quorum and confirm numbers attending, please RSVP online at [artsandheritage.ca](http://artsandheritage.ca) or to Elene at 780.651.5739 or [eleneh@artsandheritage.ca](mailto:eleneh@artsandheritage.ca) by **Thursday, June 9, 2022.**

## ANNUAL GENERAL MEETING

Thursday, June 16 at 7 pm  
Heritage Sites

### AGENDA

1. Call to order
2. Approval of agenda
3. Approval of minutes May 27, 2021
4. Reports
  - Report by Chair
  - Management Report
  - Secretary/ Treasurer Report
    - o Acceptance of Audited Financial Statements for year ended 31 December, 2021
    - o Appointment of Auditors for 2021
5. Election of trustees
6. New business
7. Adjournment

## ANNUAL GENERAL MEETING of the ARTS AND HERITAGE FOUNDATION OF ST. ALBERT

Virtual AGM – Thursday, May 27, 2021 at 7pm

**ATTENDANCE:** 28 guests in attendance (17 voting members; 1 non-voting member; 10 staff)

### 1. Call to Order

Chair of the Board, Barry Bailey, called the meeting to order at 7:03 pm.

### 2. Approval of Agenda

Tim McFetridge moved to adopt the agenda. Frances Gagnon seconded. Carried.

### 3. Approval of 2020 AGM Minutes

Tom Thackeray moved to adopt the AGM minutes held on September 12, 2020. Craig Cameron seconded. Carried.

### 4. Reports

#### 4.1 Chairman's Report

Chair of the Board, Barry Bailey, welcomed all guests attending. Barry noted that he has now completed his 3rd term with the Board of Directors and wanted to thank all staff, volunteers, community partners and the City of St. Albert for the support they have given during his time with the AHF. He acknowledged the challenges that have been overcome during the past 15 months and the challenges still to come, and again shared his confidence that the AHF will continue to do great work for the community. Barry asked all those attending to continue to check our websites for all reopening information.

#### 4.2 Management Report

Executive Director, Ann Ramsden welcomed everyone attending and noted that 2020 was a year to remember. Ann noted that prior to March 13, 2020 the AHF had already made a strong investment in our IT support, and this made working through the challenges of Covid-19 more manageable, with staff being able to work from remote locations. The virtual programs and exhibition tours that were introduced during 2020 proved to be very successful and far-reaching, and we will continue with some of these options once a full reopening of our facilities has been completed. Ann extended her thanks and appreciation to the AHF board of trustees, staff, members, volunteers and supporters, as well as the City of St. Albert for their ongoing support.

#### 4.3 Secretary-Treasurer/Auditor's Report

Suzanne Richford presented the 2020 audited financial statements and provided a summary of this report. Suzanne made special mention of appreciation to Natacha Stewart and Ann Ramsden for their meticulous eye to detail in managing the budget.

Suzanne Richford moved that the Audited Financial Statements for the year ended 31 December 2020 be approved. Toby Ramsden seconded. Carried.

Suzanne Richford moved that the firm of Mowbrey Gil LLP be appointed auditors for 2021. Seconded by Barry Bailey. Carried.

## 5. Election of Trustees

The following slate was presented:

Ahmad Sanni:	1st term	ending 2023
Jennifer McCurdy:	1st term	ending 2023
Tom Thackeray:	2nd term	ending 2023
Stacy Maurier:	2nd term	ending 2023

Chair of the Board, Barry Bailey, called for nominations. Barry called for nominations twice more. Barry Bailey moved that the presented nominations be accepted. Glenn Walmsley seconded. Carried.

## 6. New Business

There was no new business to be discussed.

## 7. Presentation of gifts to outgoing trustees

Ann Ramsden acknowledged that Barry Bailey and Susan Jones have both completed their 3rd terms as trustees, and thanked them both for their years of support. Gifts were presented.

## 8. Adjournment

Glenn Walmsley moved to adjourn the 2021 Annual General Meeting. Carried. The meeting was adjourned at 7:30pm.

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## Chair of the Board of Trustees

## NOMINATIONS TO THE BOARD

### **Craig Cameron (Re-election)**

Craig Cameron was first elected to the Arts and Heritage Foundation Board in 2018. It has been a privilege to share his passion and experience with the AFH as it continues to provide quality programs and experience for St. Albertans and all those who enjoy our City's culture. He is especially interested in giving voice and platform to often-overlooked aspects of community that are essential to quality of life. Through his work and travel, Craig has come to embrace the critical role that arts and heritage play in shaping, preserving and challenging our cultural identity. Craig works in community recreation, and looks forward to continuing his service with AFH as it continues to grow its network and connect with the community through exceptional arts and heritage experiences.

### **Susanne Richford (Re-election)**

- St Albert resident for 32 years
- Community minded, appreciate the history and beauty of St. Albert
- My son, Curtis Frederick, worked as an interpreter at the St. Albert Grain Elevator Park. I gained enormous respect for the programs, staff and energy of the Arts and Heritage Foundation of St. Albert.
- Attend and thoroughly enjoy the Art Gallery of St. Albert annual fundraisers (2010-2014)
- Director, Corporate Services for the Alberta Ombudsman / Public Interest Disclosure Offices (2010-Present)
- Previous employment includes Government of Alberta, IBM, Office of the Information and Privacy Commissioner and the University of Alberta.
- Professional Designations- Chartered Professional Accountant (CPA) and Chartered Institute of Public Finance and Accountancy (CPFA- England).
- Treasurer, Board of Directors for the Autism Society Edmonton Area (2013-2016)

### **Tim McFetridge (Re-election)**

Tim McFetridge was appointed to the Board of Trustees for the Arts and Heritage Foundation of St. Albert in 2013. A St Albert resident for over thirty years, Tim is married and the father of three sons. Tim is a lawyer practicing in Edmonton and a member of the Bar for forty-six years. He is also a member of the St Albert Community Band and the administration coordinator with Edmonton Blues Festival.