

**Arts and Heritage Foundation of St Albert Board Minutes**  
**Online Meeting**  
**7.00 – 8.30 pm September 16, 2021**

**Present:** Craig Cameron (chair), Suzanne Richford (secretary/treasurer), Tom Thackeray, Tim McFetridge, Stacy Maurier, Ahmad Sanni, Jennifer McCurdy, Barry Bailey (past chair), Ann Ramsden (executive director)

<b>1. Call to Order</b>
The Chair called the meeting to order at 7.01 pm
<b>2. Approval of Agenda</b>
<u>(2021/46) Moved by Suzanne Richford</u> The agenda be approved as presented. Carried.
<b>3. Approval of Minutes</b>
<u>(2021/47) Moved by Suzanne Richford</u> The minutes of the board meetings held on August 19, 2021 be approved. Carried.
<b>4. Business Arising from Minutes</b>
There was no business arising.
<b>5. Report from the Executive Director</b>
The Executive Director's report was accepted for information. There was a discussion on the internet at the heritage sites and ways it could be improved while we wait for Telus Fibre.
<b>6. Chair's Report</b>
Craig gave an update on his interview with Focus Communications who are conducting our marketing assessment and strategy.
<b>7. Election of Vice-Chair</b>
<u>(2021/48) Moved by Tom Thackeray</u> That Stacy Maurier be elected Vice-Chair. Carried
<b>8. Heritage Advisory Committee</b>
The HAC will be meeting for a tour of the heritage sites on 23 September at 5.30pm. .
<b>8. Strategic Planning</b>
Ann will be away in October so the October meeting will be a strategic planning meeting for the board to develop a workplan.
<b>9. Finance and Audit Committee</b>
The financial reports for July and August were accepted as information.
<b>10. Any Other Business</b>
Ann gave an update on the Covid restrictions that were announced on September 15. The AHF will be implementing the Restrictions Exemption Program at the Gallery and Museum. In addition,

the AHF is also implementing a policy requiring staff to be vaccinated, this is being implemented to ensure staff and volunteers have a safe working environment.

**11. Next Meeting and Adjournment**

(2021/49) Moved by Jennifer McCurdy to adjourn at 8.02pm. Carried.  
The next board meeting is scheduled for October at 7.00 pm.

**Signed as approved:**



Craig Cameron, Chair