

**Arts and Heritage Foundation of St Albert Board Minutes**  
**Online Meeting**  
**7.00 – 8.30 pm April 22, 2021**

**Present:** Barry Bailey (chair), Suzanne Richford (secretary/treasurer), Susan Jones, Tom Thackeray, Craig Cameron, Tim McFetridge, Stacy Maurier  
Ann Ramsden (executive director)

<b>1. Call to Order</b>
The Chair called the meeting to order at 7.02 pm
<b>2. Approval of Agenda</b>
<u>(2021/21) Moved by Susan Jones</u> The agenda be approved as presented. Carried.
<b>3. Approval of Minutes</b>
<u>(2021/22) Moved by Tim McFetridge</u> The minutes of the board meetings held on March 18, 2021 be approved. Carried.
<b>4. Business Arising from Minutes</b>
There was no business arising.
<b>5. Report from the Executive Director</b>
The Executive Director's report was accepted for information. The St. Albert Historical Society have now ceased to operate and as part of their winding up, in accordance with their bylaws, they have presented the AHF with a cheque for \$36,853.01.
<u>(2021/23) Moved by Tom Thackeray</u> The AHF board wish to thank the St. Albert Historical Society for all their work preserving and promoting St. Albert's history, and for their generous donation. The donation of \$36,853.01 be placed in a new fund called the St. Albert Historical Society Legacy Fund that can be used for future history projects. Carried.
<b>6. Chair's Report</b>
The Chair has been in contact with the Covid-19 Recovery Task force and the AHF will provide information on how arts and culture can contribute to the recovery efforts.
<b>7. Finance and Audit Committee</b>
Suzanne gave an overview of the February financial report that was accepted as information.
<u>(2021/24) Moved by Suzanne Richford</u> That a recommendation be made to the membership, at the AGM, to appoint Mowbray Gill LLP as auditors for the 2021 fiscal year. Carried.
<b>8. In-Camera</b>
<u>(2021/24) Moved by Susan Jones</u> That the board move in-camera. Carried.
<u>(2021/25) Moved by Tom Thackeray</u> That the board reconvene in public. Carried.

<b>9. Annual General Meeting</b>
After discussion it was confirmed the AGM will go ahead on May 27, 2021 and due to the current health restrictions it will be held online. Nominations for the board are: First Term nominations - Ahmad Sanni, Jennifer McCurdy. Second term nominations (re-election) Stacy Maurier and Tom Thackeray.
<b>10. Diversity, Equity, Accessibly and Inclusion</b>
Tom, Craig and Ann gave an update on their meeting to discuss how the AHF could move forward with DEAI. Tom and Ann met with EAC who have provided some advice and support with how to get started on this journey. The board will meet on May 20 <sup>th</sup> to continue the discussion.
<b>11. Strategic Plan</b>
The plan is in progress.
<b>12. Any Other Business</b>
Ann gave an update on the health regulations (CMOH 12/2021 section 5.2(g)) that allow for single household visits to closed facilities that include museums and galleries. The AHF will be allowing pre-booked single household visits that comply with all the Covid-19 protocols in place.
<b>13. Next Meeting and Adjournment</b>
(2021/26) Moved by <u>Craig Cameron</u> to adjourn at 8.36 pm. Carried. The next board meeting is scheduled for May 20 <sup>th</sup> at 7.00 pm. The AGM will take place on May 27 <sup>th</sup> followed by an organization meeting of the board.

Signed as approved:

  
 \_\_\_\_\_  
 Barry Bailey, Chair