

Arts and Heritage Foundation of St Albert Board Minutes
Online Meeting
7.00 – 8.30 pm May 20, 2020

Present: Barry Bailey (chair), Megan Hurley (secretary/treasurer), Jennifer McCurdy (Vice-Chair), Susan Jones, Tom Thackeray, Ann Ramsden (executive director)

Regrets: Craig Cameron, Stacy Maurier

1. Call to Order
The Chair called the meeting to order at 7.08 pm
2. Approval of Online Meeting
<u>(2020/21) Moved by Jennifer McCurdy</u> That the board meeting of the Arts and Heritage Foundation be held using an online platform. Carried.
3. Approval of Agenda
<u>(2020/22) Moved by Susan Jones</u> The agenda be approved as presented. Carried.
4. Approval of Minutes
<u>(2020/23) Moved by Tom Thackeray</u> The minutes of the board meeting held on April 16, 2020 be approved. Carried.
5. Business Arising from Minutes
There was no business arising.
6. Report from the Executive Director
The Executive Director's report was accepted and there was an an update on the painting of the grain elevators. The board directed the Executive Director to schedule a new date for the postponed annual AHF trustees/Council meeting, which could either be in person or online.
7. Chair's Report
The chair gave a verbal update and thanked Jennifer for her help with providing a template for a board skills matrix. He also thanked the Executive Director for presenting the revised 2020 budget to Council.
8. Covid-19 Update
The Executive Director received a letter dated May 15, 2020 from the CAO outlining the requirements for reopening leased facilities. The Executive Director gave an overview of the AHF's reopening plan that included results from the staff survey.
9. Finance and Audit Committee
Megan gave an overview of the Finance and Audit committee meeting held on May 13, 2020. The Q1 report was prepared against the original 2020 budget, going forward the 2020 revised budget

will be used.

(2020/24) Moved by Megan Hurley

To approve the 2020 Q1 Financial Report as presented. Carried.

10. AGM

Ideas for the 2020 AGM were discussed. Service Alberta is allowing a 3 month extension for AGM's to be held, it was provisionally agreed to hold the AGM on September 12th either in person, online or a hybrid depending on the AHS health regulations closer to the event.

11. Board Recruitment

A draft board skill matrix was circulated for discussion.

12. Any Other Business

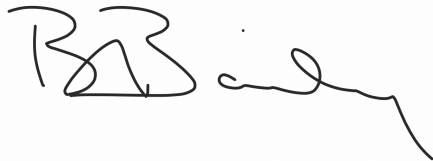
There was no other business.

13. Next Meeting and Adjournment

(2020/25) Moved by Susan Jones to adjourn at 8.38 pm. Carried.

The next board meeting is scheduled for June 18th at 7.00 (online format).

Signed as approved:



Barry Bailey, Chair