

LEAD HISTORIC INTERPRETER

Term: Monday May 3, 2020 to Monday September 6, 2021

Job Type: Seasonal, full time (35 hours weekly)

Location: St. Albert Grain Elevator Park, 4A Meadowview Drive, St. Albert, AB

Workdays: 5 days a week, work schedule requires weekend work, holiday Mondays and occasional evenings

Wage: \$18.45 per hour

The St. Albert Heritage Sites is looking for an enthusiastic individual who demonstrates good leadership, has strong organizational and communication skills and enjoys working with people of all ages. The St. Albert Grain Elevators includes two provincially designated grain elevators and a train station/visitor centre. The river lots heritage site includes three restored historic houses and a granary, where the interpreters will have the opportunity to share the rich history of St. Albert's Métis and Francophone communities.

Further details about our heritage sites can be found at museeheritage.ca

The Lead Interpreter will assist the Heritage Site Curator to organize and manage programs, summer projects and special events. This includes developing weekly schedules, submitting sales reports, ensuring daily statistics are logged and writing monthly reports.

Ideal candidate will have:

- Background in history, museum studies, agriculture, education or performing arts
- Excellent communication skills
- Working knowledge of Microsoft Word and Excel and Dropbox and social media
- Collaborative skills to work in a team environment
- Experience interacting with children
- Experience leading a team or project
- Current First Aid Certificate

This position is pending Young Canada Works grant funding. Candidates should review the eligibility criteria before applying and be registered with the Young Canada Works online inventory. All applicants must be prepared to obtain security checks including a Vulnerable Sector Police Information Check.

Deadline for applications is 5 pm MST on Monday April 5, 2021

When sending by email, include a cover letter and CV or resume. Insert *Lead HS position* in the subject line and send to: sharis@artsandheritage.ca

To mail or drop off cover letter and résumé:

Arts & Heritage Foundation of St. Albert:

Musée Héritage Museum

St. Albert Place, 5 St. Anne Street

St. Albert, AB T8N 3Z9

Attn: S Strachan