

SEASONAL MULTILINGUAL/BILINGUAL INTERPRETER

Term: Monday May 3, 2020 to Monday September 6, 2021

Job Type: Seasonal, full time (35 hours weekly)

Location: St. Albert Grain Elevator Park, 4A Meadowview Drive, St. Albert, AB

Workdays: 5 days a week, work schedule requires weekend work, holiday Mondays and occasional evenings

Wage: \$17.40 per hour

The St. Albert Heritage Sites is looking for an enthusiastic individual who in addition to English speaks French, Michif and/or Cree and who demonstrates strong organizational, communication and leadership skills and enjoys working with people of all ages. The St. Albert Grain Elevators heritage site includes two provincially designated grain elevators and a train station/visitor centre. The river lots heritage site includes three restored historic houses and a granary and the Multilingual/Bilingual Interpreter will have the opportunity to share the rich history of St. Albert's Métis and Francophone communities at this location by assisting with and enhancing the implementation of new programs and planning special events.

Further details about our heritage sites can be found at museeheritage.ca

The Multilingual/Bilingual Seasonal Interpreter will work as part of a team leading pre-booked school programs, planning special events and providing informative, engaging tours of the heritage buildings and historic sites.

Ideal candidate will have:

- Background in history, museum studies, agriculture, education or performing arts
- Have strong oral and written communication skills in both French and English, DELF (Diplôme d'études en langue française) Certification is an asset, and/or have oral communication skills in both Michif and/or Cree and English. We welcome candidates who are in the process of learning either Michif and/or Cree.
- Working knowledge of Microsoft Word, Excel and Dropbox and social media
- Project management work experience is an asset
- Collaborative skills to work in a team environment
- Experience interacting with children
- Current First Aid Certificate

This position is pending Young Canada Works grant funding. Candidates should review the eligibility criteria before applying and be registered with the Young Canada Works online inventory.

All applicants must be prepared to obtain security checks including a Vulnerable Sector Police Information Check.

Deadline for applications is 5 pm MST on Monday April 5, 2021

When sending by email, include a cover letter and CV or resume. Insert *Multilingual/Bilingual Interpreter position* in the subject line and send to: sharis@artsandheritage.ca

To mail or drop off cover letter and résumé:

Arts & Heritage Foundation of St. Albert:

Musée Héritage Museum

St. Albert Place, 5 St. Anne Street

St. Albert, AB T8N 3Z9

Attn: S Strachan