

**Arts and Heritage Foundation of St Albert Board Minutes**  
**Online Meeting**  
**7.00 – 8.30 pm February 18, 2021**

**Present:** Barry Bailey (Chair), Susan Jones (Vice-Chair), Suzanne Richford (Secretary/treasurer), Tom Thackeray, Craig Cameron, Tim McFetridge, Stacy Maurier, Ann Ramsden (Executive Director)

**Regrets:** none

<b>1. Call to Order</b>
The Chair called the meeting to order at 7.04pm
<b>2. Approval of Online Meeting</b>
<u>(2021/06) Moved by Susan Jones</u> That the board meeting of the Arts and Heritage Foundation be held using an online platform. Carried.
<b>3. Approval of Agenda</b>
<u>(2021/07) Moved by Stacy Maurier</u> The agenda be approved with the addition of an in-camera item. Carried.
<b>4. Approval of Minutes</b>
<u>(2021/08) Moved by Craig Cameron</u> The minutes of the board meetings held on January 21, 2021 be approved. Carried.
<b>5. Business Arising from Minutes</b>
There was no business arising.
<b>6. Report from the Executive Director</b>
The Executive Director's report was accepted for information.
<b>7. Chair's Report</b>
The Chair gave a verbal update.
<b>8. Strategic Planning</b>
The areas of focus were agreed upon and the next step is to set up another session between the facilitator and the staff.
<b>10. Finance and Audit Committee</b>
The Finance and Audit Committee met with the auditors to review the draft financial statements. The treasurer presented the financial statements to the board for approval.  <u>2021/09) Moved by Suzanne Richford</u> That the audited financial statements for the year ended 31 <sup>st</sup> December, 2020 be approved. Carried.  There was a discussion on the appointment of auditors for the 2021 financial year, this will be brought back for consideration at the March board meeting.

**11. In-Camera**

(2021/10) Moved by Stacy Maurier  
That the board move in-camera. Carried

(2021/11) Moved by Tim McFetridge  
That the board reconvene in public. Carried.

**12. Any Other Business**

Craig gave an update on the first meeting of the Arts Development Advisory Committee.

**13. Next Meeting and Adjournment**

(2020/05) Moved by to adjourn at 8.02 pm. Carried.  
The next board meeting is scheduled for March 18<sup>th</sup> at 7.00 pm.

**Signed as approved:**



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Barry Bailey, Chair