

**Arts and Heritage Foundation of St Albert Board Minutes**  
**Online Meeting**  
**7.00 – 8.30 pm October 15, 2020**

**Present:** Barry Bailey (chair), Suzanne Richford (secretary/treasurer), Susan Jones, Tom Thackeray, Craig Cameron, Tim McFetridge, Stacy Maurier  
Ann Ramsden (executive director)

<b>1. Call to Order</b>
The Chair called the meeting to order at 7.03 pm
<b>2. Approval of Online Meeting</b>
<u>(2020/38) Moved by Craig Cameron</u> That the board meeting of the Arts and Heritage Foundation be held using an online platform. Carried.
<b>3. Approval of Agenda</b>
<u>(2020/39) Moved by Tom Thackeray</u> The agenda be approved as presented. Carried.
<b>4. Approval of Minutes</b>
<u>(2020/40) Moved by Suzanne Richford</u> The minutes of the board meetings held on August 13 and September 12, 2020 be approved. Carried.
<b>5. Business Arising from Minutes</b>
There was no business arising.
<b>6. Ratification of Electronic Vote</b>
<u>(2020/41) Moved by Tom Thackeray</u> To ratify the electronic vote to remove Megan Hurley and add Suzanne Richford as a signatory on the TD bank accounts.
<b>7. Appointment of Vice-Chair and Committees Members</b>
<u>(2020/42) Moved by Barry Bailey</u> That Susan Jones be appointed Vice-Chair. Carried
<u>(2020/43) Moved by Suzanne Richford</u> That Craig Cameron and Tom Thackeray be appointed to the Finance and Audit Committee, the Chair of the Committee is the secretary/treasurer. Carried.
<b>6. Report from the Executive Director</b>
The Executive Director's report was accepted for information.
<b>7. Chair's Report</b>
The AHF is still waiting from a response from the City on a project that did not materialize.
<b>8. Heritage Advisory Committee</b>

The Heritage Advisory Committee bylaw was repealed on September 21. It was agreed that the Chair of the board would reach out to the former members of the committee to discuss how the committee could work within the AHF structure.

### **9. Strategic Planning**

(2020/44) Moved by Stacy Maurier

That the 2018-20 strategic plan be extended to no later than June 30, 2021. Carried.

The extension to the plan will allow time for a new plan to be facilitated and developed.

### **10. Asset Management**

The Executive Director gave an overview of the asset management project. The AHF is working with consultants and a preservation architect to assess the condition of the buildings we manage, and develop life cycle costings and maintenance plans for each building. The project will be completed by year end.

### **11. Finance and Audit Committee**

The August financial report was accepted as information.

(2020/45) Moved by Suzanne Richford

To approve the 2021 Budget. Carried.

### **12. Any Other Business**

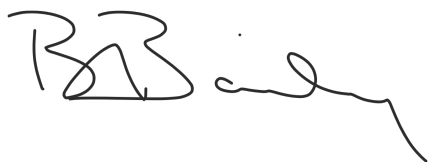
Tom let the board know that the MacEwan Community Engagement Project is currently on hold.

### **13. Next Meeting and Adjournment**

(2020/46) Moved by Stacy Maurier to adjourn at 8.26 pm. Carried.

The next board meeting is scheduled for November 19<sup>th</sup> at 7.00 pm.

**Signed as approved:**



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Barry Bailey, Chair