

## NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 2020 Annual General Meeting of the Arts and Heritage Foundation of St. Albert will be held at the St. Albert Grain Elevator Park on Saturday, September 12 at 3pm for the following purposes:

1. To receive the Chair's Report and Annual Report
2. To receive the Audited Financial Statements for the year ending December 31, 2019
3. To appoint auditors
4. To elect trustees to the board
5. To consider other business as may be properly addressed at the meeting

Please note: This meeting will also be available for on-line participation via Zoom.

Join us for:

- 2:30–3 pm – Registration
- 3–3:30 pm – AGM

The Annual Report and AGM Package are available on our website: <http://www.artsandheritage.ca/about-us/annual-report/>. If you prefer to receive a printed copy, please contact Suellen Pineau by email at [suellenp@artsandheritage.ca](mailto:suellenp@artsandheritage.ca) or by phone at 780.651.5739.

In order to ensure quorum and confirm numbers attending, please RSVP to Suellen at 780.651.5739 or [suellenp@artsandheritage.ca](mailto:suellenp@artsandheritage.ca) by Friday, September 4, 2020.

**PLEASE NOTE:** We value our members' safety and will have comprehensive COVID-19 protocols in place for those who attend the meeting in person.



**arts and heritage**  
ST ALBERT

## **ANNUAL GENERAL MEETING**

Saturday, September 12, 2020 at 3 pm  
St. Albert Grain Elevator Park  
4 Meadowview Drive, St Albert

### **2020 AGM AGENDA**

1. Call to Order
2. Approval of agenda
3. Approval of minutes of May 16, 2019
4. Reports
  - Report by Chair
  - Management Report
  - Secretary/Treasurer Report
  - Acceptance of Audited Financial Statements for year ending 31 December, 2019
  - Appointment of auditors for 2020
5. Election of trustees
6. New business
7. Presentation of gifts to outgoing trustees
8. Adjournment

# ANNUAL GENERAL MEETING of the ARTS AND HERITAGE FOUNDATION OF ST. ALBERT

Art Gallery of St. Albert, 19 Perron Street, St. Albert, AB  
Thursday, May 16, 2019 at 7:00 pm

ATTENDANCE: 37 guests in attendance (17 voting members)

## 1. Call to Order

Chair of the Board, Barry Bailey, called the meeting to order at 7:05 pm.

## 2. Approval of Agenda

Ann Conlin moved to adopt the agenda. Megan Hurley seconded. Carried.

## 3. Approval of 2018 AGM Minutes

Kathryn Chandler moved to adopt the AGM minutes held on May 17, 2018. Ceres Yurkiw seconded. Carried.

## 4. Reports

### 4.1 Chairman's Report

Chair of the Board, Barry Bailey, welcomed guests to the new gallery space. Barry introduced current and new board members in attendance. He noted that Tim McFetridge has completed his 3rd two year term, and he thanked Tim for his support and dedication.

Barry mentioned the completion of the gallery's barrier free project in 2018 and noted that the AHF worked closely with the City of St. Albert to make this renovation happen. He thanked the gallery staff for their patience during the renovation process, as well as Ann Ramsden and the City staff for their leadership on the gallery project. He also thanked the museum staff for the great work they are doing there, as well as at the heritage sites.

Barry thanked all AHF members, volunteers, staff and board members for their ongoing support, and he noted what a positive and enjoyable experience it has been for him to volunteer with the AHF board.

### 4.2 Management Report

Executive Director, Ann Ramsden welcomed everyone to the barrier-free gallery and noted the 14 month renovation period that the gallery staff worked through before moving back into the renovated space. Ann mentioned that they have received many positive comments on the new gallery, the barrier-free features and the public art piece along the railing of the ramp at the front of the building.

Ann noted that the museum received two prestigious awards during 2019, and that attendance has continued to grow at the museum and heritage sites. She updated everyone on the progress taking place at the Riverlots, and noted that two of the heritage houses will be open in 2019, with the two remaining houses slated for opening in 2020.

Ann extended her thanks and appreciation to the AHF board of trustees, staff, members, volunteers, supporters as well as the City of St. Albert for their ongoing support.

#### 4.3 Secretary-Treasurer/Auditor's Report

Megan Hurley presented the 2018 audited financial statements and provided an update.

Megan Hurley moved that the Audited Financial Statements for the year ending 31 December 2018 be approved. Toby Ramsden seconded. Carried.

Megan Hurley moved that the firm of Mowbrey Gil LLP be appointed auditors for 2019. Seconded by Barry Bailey. Carried.

#### 5. Election of Trustees

The following slate was presented:

Stacy Maurier:	1st term	ending 2021
Tom Thackeray:	1st term	ending 2021
Barry Bailey:	2nd term	ending 2021
Susan Jones:	2nd term	ending 2021

Vice-Chair of the Board, Tim McFetridge, called for nominations. Tim called for nominations twice more. Tim McFetridge moved that the presented nominations be accepted. Ann Conlin seconded. Carried.

#### 6. New Business

No new business

#### 7. Presentation of gifts to outgoing trustees

Barry Bailey acknowledged that Tim McFetridge has completed his 3rd term as trustee, and presented him with a gift, thanking him for his years of support.

#### 8. Adjournment

Frances Gagnon moved to adjourn the 2019 Annual General Meeting. Carried. The meeting was adjourned at 7:25 pm.

Chair of the Board of Trustees

## NOMINATIONS TO THE BOARD

Nominations to the board will be available at the AGM and on our website.