

**Arts and Heritage Foundation of St Albert Board Minutes**  
**AHF Boardroom 5.45 to 7.15 pm**  
**November 21, 2019**

**Present:** Barry Bailey (chair), Jennifer McCurdy (Vice-Chair), Megan Hurley (secretary/treasurer), Craig Cameron, Tom Thackeray, Stacy Maurier, Susan Jones, Ann Ramsden (executive director)

**Regrets:** None

<b>1. Call to Order</b>
The Chair called the meeting to order at 5.50 pm
<b>2. Approval of Agenda</b>
<u>(2019/60) Moved by Craig Cameron</u> The agenda be approved as presented. Carried.
<b>3. Approval of Minutes</b>
<u>(2019/61) Moved by Jennifer McCurdy</u> The minutes of the board meeting held on October 23, 2019 be approved. Carried.
<b>4. Business Arising from Minutes</b>
There was no business arising.
<b>5. Report from the Executive Director</b>
The Executive Director's report was accepted as presented.
<b>6. Chair's Report</b>
Barry Bailey thanked Megan Hurley for presenting the AHF budget to City Council on November 7 <sup>th</sup> .
<b>7. Board Recruitment</b>
Board to consider a board matrix to identify skills required for the board.
<b>8. In-camera Discussion</b>
<u>(2019/62) Moved by Craig Cameron</u> That the board move in-camera. Carried.
<u>(2019/63) Moved by Tom Thackeray</u> That the board reconvenes in public. Carried.
<b>9. Finance and Audit</b>
The following reports were presented for and accepted as information: <ul style="list-style-type: none"><li>• October 2019 financial report</li><li>• GIC renewal</li></ul>
The Finance and Audit Committee will meet on December 4 <sup>th</sup> at 8.30 am to review the Q3 Financial Report.

**8. Other Business**

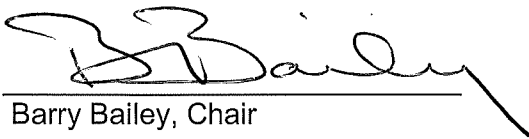
The Rotary Club of St. Albert is looking for submissions for a 30<sup>th</sup> Anniversary project.

**9. Next Meeting and Adjournment**

(2019/64) Moved by Stacy Maurier to adjourn at 7.15 pm. Carried.

The next board meeting is scheduled for either December 12<sup>th</sup> or 19<sup>th</sup>, 2019

**Signed as approved:**



Barry Bailey, Chair