

Arts and Heritage Foundation of St Albert Board Minutes
AHF Foundation Office
August 30, 2018

Present: Barry Bailey (chair), Megan Hurley (secretary/treasurer), Tom Thackeray (past chair), Jennifer McCurdy, Tim McFetridge, Craig Cameron, Ann Ramsden (executive director)

Regrets: Susan Jones

1. Call to Order
The Chair, Barry Bailey, called the meeting to order at 7.05 pm
2. Approval of Agenda
<u>(2018/40) Moved by Jennifer McCurdy</u> The agenda be approved with the review of the Collections Management Policy to be included under the Executive Directors Report. Carried.
3. Approval of Minutes
<u>(2018/41) Moved by Megan Hurley</u> The minutes of the board meetings held on June 12, 2018 be approved. Carried.
4. Business Arising from Minutes
There was no business arising.
6. Report from the Executive Director
The Executive Director's report was accepted as presented. The revised Collections Management Policy was presented for review. The main update in the policy is to bring it in line with the new guidelines from the Alberta Museums Association on Deaccessioning of Museum Objects. <u>(2018/42) Moved by Craig Cameron</u> That the revisions to the Collections Management Policy be approved. Carried.
7. Chair's Report
<ul style="list-style-type: none">• Barry and Ann had a meeting with the Chair and Executive Director of the Société historique francophone de l'Alberta.• Barry congratulated the staff on their new school fieldtrip guide.• Barry thanked the staff for the well organized and fun annual staff/trustee BBQ
8. Art Gallery of St Albert – barrier free project
A schedule for the Gallery to move back into the renovated building was presented for information.
9. Election of Committee Members
The election of members to the Policy Committee and Fund Development Committee has been tabled to a future meeting. It was agreed to strike a Major Initiatives Committee, this will be on the agenda for the September meeting.

10. Finance and Audit Committee

(2018/43) Moved by Megan Hurley

To approve the 2018 Q2 Financial report that was reviewed by the Finance and Audit Committee on August 28, 2018. Carried.

There was a discussion on the grants that are being submitted to the Alberta Historical Resources for conservation work on the grain elevators. The board accepted as information the proposed funding formula for the 1929 Alberta Wheat Pool Elevator (AHRF 50%, City of St. Albert Historic Sites Reserves 25%, AHF Capital Restoration Fund 25%). This will be confirmed once we hear back from AHRF, and the use of the City of St. Albert's Historic Sites Reserve was included in our 2019 budget submission.

(2018/44) Moved by Jennifer McCurdy

That the conservation work on the 1906 Alberta Grain Company elevator, to re-secure the metal cladding, be funded from the Casino account (\$23,000) and the balance (not to exceed \$16,000) to come from the AHF Capital Restoration Fund. Carried.

11. In-camera Discussion

(2018/45) Moved by Craig Cameron

That the board move in-camera. Carried.

(2018/46) Moved by Jennifer McCurdy

That the board reconvene in public. Carried.

12. Other Business

Discussion on new OH&S standards.

13. Next Meeting and Adjournment

(2018/47) Moved by Craig Cameron to adjourn at 8.58 pm. Carried.

The next meeting will be September 20, 2018 at the Little White School.

Signed as approved:



Barry Bailey, Vice-Chair