

Arts and Heritage Foundation of St Albert Board Minutes
AHF Foundation Office
February 15, 2018

Present: Tom Thackeray (chair), Barry Bailey (vice-chair), Megan Hurley (secretary/treasurer), Susan Jones, Ann Conlin, Jennifer McCurdy, Lisa Albrecht, Tim McFetridge, Ann Ramsden (executive director)

1. Call to Order
The Chair, Tom Thackeray, called the meeting to order at 7.08 pm
2. Approval of Agenda
(2018/06) Moved by Megan Hurley The agenda be approved. Carried.
3. Approval of Minutes
(2018/07) Moved by Jennifer McCurdy The minutes of the board meeting held on January 11, 2017 be approved. Carried.
4. Business Arising from Minutes
There was no business arising.
5. Report from the Executive Director
The Executive Director's report was accepted as presented.
6. Chair's Report
Report covered in agenda other agenda items.
6. Art Gallery of St Albert – barrier free project
Information updating the progress of this project was included in the executive directors report.
7. Strategic Plan
Ann R. circulated the 2017 Business Plan dashboard for information. The values statements that were circulated at the January meeting were discussed. (2018/08) Moved by Susan Jones To accept the values statement as presented. Carried.
8. AHF Trustees Meeting with Council
The meeting with Council (included in our Partnership Agreement) took place at the temporary Gallery location on February 13. Matters arising from this meeting including: Gallery barrier-free design – AHF is in support of the inclusion of the canopy as an important design element. 10 year Capital Plan – AHF to prepare a proposal for moving the museum up to the heritage sites (long-term) as well as a short-term plan to expand the museum within St. Albert Place. Tour of facilities – AHF to arrange for Council to have a tour of the managed facilities in the Spring.
9. Finance and Audit Committee
The Finance and Audit Committee met with the auditors to review the financial statements. (2018/09) Moved by Megan Hurley That the audited financial statements for the year ending 31 December 2017 be approved. Carried.

10. In-camera Discussion

(2018/10) Moved by Susan Jones
That the board move in-camera. Carried.

(2018/11) Moved by Lisa Albrecht
That the board reconvene in public. Carried.

11. Other Business

(2018/12) Moved by Ann Conlin
To accept Najib Jutt's resignation, effective January 11th 2018. Carried.

12. Next Meeting and Adjournment

(2018/13) Moved by Jennifer McCurdy to adjourn, 8.35 pm. Carried.
The next meeting will be on March 22nd at 7.00 pm.

Signed as approved:



Tom Thackeray, Chair