

**Arts and Heritage Foundation of St Albert Board Minutes**  
**AHF Administrative Office**  
**January 11, 2018**

**Present:** Tom Thackeray (chair), Barry Bailey (vice-chair), Megan Hurley (secretary/treasurer), Susan Jones, Ann Conlin, Jennifer McCurdy, Lisa Albrecht, Tim McFetridge, Ann Ramsden (executive director)

<b>1. Call to Order</b>
The Chair, Tom Thackeray, called the meeting to order at 7.03 pm.
<b>2. Approval of Agenda</b>
(2018/01) Moved by Jennifer McCurdy The agenda be approved with the inclusion in other business of AHF 20 <sup>th</sup> Anniversary and APP. Carried.
<b>3. Approval of Minutes</b>
(2018/02) Moved by Barry Bailey The minutes of the board meeting held on December 12, 2017 be approved. Carried.
<b>4. Business Arising from Minutes</b>
There was no business arising.
<b>5. Report from the Executive Director</b>
The executive director submitted a written report, which was accepted as information. There was a discussion on the new labour standards and the implications on AHF staffing and budget, an update on some technology initiatives underway and a proposal from the St. Albert Historical Society.
<b>6. Chair's Report</b>
The annual AHF/Council meeting will take place on February 13 from 5.30 to 8.00 pm at the Gallery's temporary location. The agenda has not been sent so any agenda items to be emailed to Tom and Ann R.
<b>6. Art Gallery of St Albert – barrier free project</b>
Information updating the progress of this project was included in the executive directors report.
<b>7. Strategic Plan</b>
Tom circulated a sample values statement. This will be discussed at the February board meeting.
<b>8. Finance and Audit Committee</b>
The audit is due to start on January 15. The meeting between the Finance and Audit Committee and the auditors will take place on February 7.
<b>9. In-camera Discussion</b>
(2018/03) Moved by Ann Conlin That the board move in-camera. Carried.
(2018/04) Moved by Megan Hurely That the board reconvene in public. Carried.
<b>10. Other Business</b>
<b>AHF 20<sup>th</sup> Anniversary</b> After discussion it was decided the 25 <sup>th</sup> anniversary would be a better anniversary to celebrate. River Lot 24 and

the Gallery will reopen to the public this year and this should be the focus for 2018.

**APP**

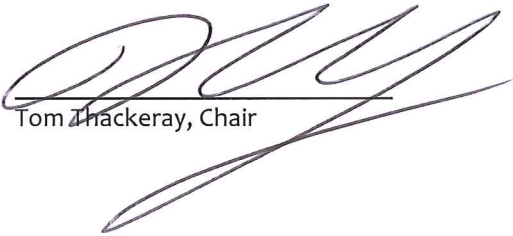
Jennifer brought up the possibility of an APP for Founders' Walk.

**11. Next Meeting and Adjournment**

(2018/05) Moved by Susan Jones to adjourn, 8.49 pm. Carried.

The next meeting will be on February 15th.

**Signed as approved:**



Tom Thackeray, Chair