

## NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 2017 Annual General Meeting of the Arts and Heritage Foundation of St. Albert will be held at the Little White School (2 Madonna Drive, St. Albert) on **Thursday, May 18 at 7 pm** for the following purposes:

1. To receive the Chair's Report and Annual Report
2. To receive the Audited Financial Statements for the year ending December 31, 2016
3. To appoint auditors
4. To elect trustees to the board
5. To consider other business as may be properly addressed at the meeting

Join us for:

- Refreshments, appetizers and desserts from 6 – 7 pm
- The AGM from 7 – 7:30 pm
- Performance by Rooney and Punyi Productions Ltd., presenting an interview-style play with Sir John A. MacDonald

The Annual Report and AGM Package are available on our website:

<http://www.artsandheritage.ca/about-us/annual-report/>. If you prefer to receive a printed copy, please contact Suellen Pineau by email at [suellenp@artsandheritage.ca](mailto:suellenp@artsandheritage.ca) or by phone at 780.651.5739.

In order to ensure quorum and confirm numbers for catering, please RSVP to Suellen at 780.651.5739 or [suellenp@artsandheritage.ca](mailto:suellenp@artsandheritage.ca) by **Friday, May 12**.



## ANNUAL GENERAL MEETING

7 pm, Thursday, May 18, 2017

Little White School, 2 Madonna Drive, St. Albert

### AGENDA

1. Call to Order
2. Approval of agenda
3. Approval of minutes of May 18, 2016
4. Reports
  - Report by Chair
  - Management Report
  - Secretary/Treasurer Report
    - Acceptance of Audited Financial Statements for year ended 31 December, 2016
    - Appointment of auditors for 2017
5. Election of trustees
6. New business
7. Adjournment

## ANNUAL GENERAL MEETING OF THE ARTS AND HERITAGE FOUNDATION OF ST. ALBERT

St. Albert Grain Elevator Park, 4A Meadowview Drive, St. Albert  
Wednesday, May 18, 2016 at 7 pm

**ATTENDANCE:** 38 total attendance (20 voting members)

### 1. Call to Order

Chair of the Board, Tom Thackeray, called the meeting to order at 7:00 pm.

### 2. Approval of Agenda

Jennifer McCurdy moved to adopt the agenda. Barry Bailey seconded. Carried.

### 3. Approval of 2015 AGM Minutes

Ann Conlin moved to adopt the AGM minutes held on May 21, 2015. Peter Crerar seconded. Carried.

### 4. Reports

#### 4.1 Chairman's Report

Chair of the Board, Tom Thackeray, acknowledged the City staff and mayor's attendance, and expressed his appreciation of the positive working relationship that AHF shares with the City of St. Albert. Tom recognized that 2015 was a very good year for our organization, and that attendance was increased at all of our venues. Tom also expressed his appreciation to our volunteers, and noted that our volunteers are an important part of the success of our community events. Tom thanked the AHF staff for the pride and passion that they have for their work. Tom thanked the City for the collaboration that we share with our partnership agreement, and he noted that he looks forward to working together with the City to create a new partnership agreement in 2017. Tom recognized the support and funding that we receive from the provincial and federal governments. Finally, Tom thanked the board members for their volunteer time and support, and expressed his appreciation for all that they continue to do for AHF.

#### 4.2 Management Report

Executive Director, Ann Ramsden also thanked the AHF volunteers, staff and board members, as well as the City of St. Albert for all of their support of our organization. Ann mentioned that we have set goals for creating a barrier free facility for the Art Gallery of St. Albert, and upgrading the Heritage Sites. Work has been progressing well on upgrading our Heritage Sites, but we still need to focus on creating a barrier free facility for the gallery. Our architect, David Murray, is currently reviewing an expansion concept for the Art Gallery

which will achieve this goal without the high expense that was first suggested a few years ago. There is also continued discussion on the museum expansion and the possibility of a new facility being built at the Grain Elevator Park that would serve as a new location for the museum, as well as an historic interpretive centre.

#### 4.3 Secretary-Treasurer/Auditor's Report

Peter Crerar presented the 2015 audited financial statements. Peter acknowledged our auditors, Mowbrey Gill, and noted that we did very well with our financials in 2015, finishing the year with a surplus of \$19,000. Peter recognized that there was some change in staff over the course of the year in our financial department, and that he was pleased with how this transition period was handled. Peter also mentioned that he has been very happy with the submission of expenses and reimbursement process with the City, and that this process has run very smoothly with a quick turnover time.

Peter Crerar moved that the 2015 Audited Financial Statements be approved. Jennifer McCurdy seconded. Carried.

Peter Crerar moved that the firm of Mowbrey Gil LLP be appointed auditors for 2016. Seconded by David Fréchette. Carried.

#### 5. Election of Trustees

The following slate was presented:

Tom Thackeray:	3rd term	ending 2018
Jennifer McCurdy:	2nd term	ending 2018
Megan Hurley:	2nd term	ending 2018

Vice-Chair of the Board, Ann Conlin, called for nominations. Ann Conlin called for nominations twice more. Ann Conlin moved that the presented nominations be accepted. Peter Crerar seconded. Carried.

#### 6. New Business

No new business.

#### 7. Adjournment

Barry Bailey moved to adjourn the 2016 Annual General Meeting. Ann Conlin seconded. Carried.

The meeting was adjourned at 7:23 p.m.

## BOARD MEMBERS STANDING FOR RE-ELECTION

### LISA ALBRECHT

Lisa is a longtime resident of St. Albert. She had the pleasure of growing up in this community and always knew she wanted to raise her children here as well, making them the third generation of her family to call St. Albert their home. For the past nine years, Lisa has taught junior/senior school English Language Arts, Social Studies and Art for the Pembina Hills Public School division. Her experiences as a parent, educator and supporter of her husband (a professional artist) have made Lisa a very passionate supporter of arts and heritage programming and offerings in her community. Lisa is looking forward to becoming more involved in supporting and advocating for a vibrant Arts and Heritage presence in St. Albert.

### ANN CONLIN

Ann has been a St. Albert and area resident since 1981. After 28 years in St. Albert, she and husband Dave achieved their dream of acreage living and now live just outside the city boundary.

Ann has a BSc. in Agricultural Economics and post degree studies in Environmental Studies (University of Waterloo and University of Guelph). She has an abiding interest in the history of agriculture, both in her native U.K. and here in Alberta, her home for the past thirty-five years.

Ann was a proof-reader and columnist with the St. Albert Gazette and St. City News and for seventeen years she owned and operated Sew What! specializing in dance costumes, wedding attire and wearable art.

Ann has been actively involved as a volunteer in St. Albert since 1982. Her contribution to the community includes volunteering at her children's schools and with the Friends of the Library, the Friends of the Arden Theatre, three City of St. Albert Boards, the CIVC and Big Lake Environment Support Society.

In 1989 Ann was coerced into volunteering for the Friends of the Musée Héritage Museum – they needed an editor for their quarterly newsletter - and the rest is history. She was a member of the steering committee that gave birth to the AHF, and a member of the first AHF board of trustees. She later served a second term on the AHF board. In early 2013 Ann was appointed and then elected to the AHF board.

## BOARD MEMBERS STANDING FOR RE-ELECTION

Ann's other interests include reading and writing historical fiction, dressmaking and quilting, knitting, hanging out at the Farmers' Market, collecting art, cooking and **spending time** with her family and taking care of her two giant breed dogs, Zeus and Shadow, and Maggie Kat.

### **BARRY BAILEY**

Barry is President of Seven Music Fest Inc. and the proprietor of Bailey Books, both located in St. Albert. He has been a resident of St. Albert for 20 years.

Barry served as the 2015 Volunteer Chair for the St. Albert & District Chamber of Commerce and has served on numerous committees including the City of St. Albert 150th Anniversary Celebration, St. Albert National Aboriginal Day, Rock N' August and is a current trustee for the Arts and Heritage St. Albert.

Barry has a passion for books, and he operates a small used book store—he's even a practicing book binder.

### **SUSAN JONES**

Susan and her husband have lived in St. Albert since 1973. In 1988 Susan graduated from the University of Alberta with a B.A. after majoring in history and English. Susan then began a career with the St. Albert Gazette writing news stories and features—often about St. Albert arts and history. Susan recently retired from the Gazette, although she still freelances for the paper on occasion.

Susan has always been an active community volunteer. For 35 years she canvassed for both the Canadian Cancer Foundation and the Heart and Stroke Foundation. She has also volunteered with the annual Terry Fox Run and the Salvation Army Christmas Kettle campaign. She served a term as president of SOS Toastmasters Club and now volunteers with the St. Albert 533 Squadron Air Cadets, teaching and mentoring the cadets' public speaking skills. She also writes the programs for the Community Information and Volunteer Centre's Volunteer of the Year Award ceremonies. Susan was selected as a board member for St. Albert's 150th Anniversary Celebrations.

### **NAJIB JUTT**

Najib is a dedicated marketing and communications professional with over 15 years of global brand experience combined with a resilient entrepreneurial spirit. He is the founding partner of marketing and consulting firm, Alif.

## BOARD MEMBERS STANDING FOR RE-ELECTION

### **TIM MCFETRIDGE**

Tim McFetridge was appointed to the Board of Trustees for the Arts and Heritage Foundation of St. Albert in 2013. Tim serves on the Board's Policy Committee. A St. Albert resident for over twenty years, Tim is married and the father of three sons.

Tim is a lawyer practicing in Edmonton and a member of the Bar for 39 years. He is also a member of the St. Albert Community Band and the administration coordinator with Edmonton Blues Festival.