

Notice of Annual General Meeting

Notice is hereby given that the 2016 Annual General Meeting of the Arts and Heritage Foundation of St. Albert will be held at St. Albert Grain Elevator Park (4 Meadowview Drive, St Albert) on Wednesday, May 18 at 7:00 pm for the following purposes:

1. To receive the Chair's Report and Annual Report
2. To receive the Audited Financial Statements for the year ending December 31, 2015
3. To appoint auditors
4. To elect trustees to the board
5. To consider other business as may be properly addressed at the meeting

Join us for:

- Refreshments, appetizers and desserts from 6:00 - 7:00 pm
- The AGM from 7:00 - 7:30 pm
- Presentation on the Truth and Reconciliation Commission (TRC) by Gwen Crouse and Sharon Morin at 7:30 pm

The Annual Report and AGM Package are available on our website:

<http://www.artsandheritage.ca/about-us/annual-report/>. If you prefer to receive a printed copy, please contact Suellen Pineau by email at suellenp@artsandheritage.ca or by phone at 780.651.5739.

In order to ensure quorum and confirm numbers for catering, please RSVP to Suellen at 780.651.5739 or suellenp@artsandheritage.ca by Thursday, May 12.

Annual General Meeting
7:00 pm, Wednesday, May 18, 2016
St. Albert Grain Elevator Park, 4 Meadowview Drive, St Albert

Agenda

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Approval of Minutes of May 21, 2015**
- 4. Reports**
 - Report by Chair
 - Management Report
 - Secretary/Treasurer Report
 - Acceptance of Audited Financial Statements for year ended 31 December, 2015
 - Appointment of auditors for 2016
- 5. Election of Trustees**
- 6. New Business**
- 7. Adjournment**

**2015 ANNUAL GENERAL MEETING of the
ARTS AND HERITAGE FOUNDATION OF ST ALBERT**

**Little White School, 2 Madonna Drive, St Albert
Thursday, May 21, 2015 at 7:00 pm**

ATTENDANCE: 39 total attendance (21 voting members)

1. Call to Order

Vice-Chair of the Board, Brent Luebke, called the meeting to order at 6:58 pm.

2. Approval of Agenda

Peter Crerar moved to adopt the agenda. Donna Sawchuk seconded. Carried.

3. Approval of 2014 AGM Minutes

Ann Conlin moved to adopt the AGM minutes held on May 29, 2014. Toby Ramsden seconded. Carried.

4. Reports

4.1 Chairman's Report

Chair of the Board, Tom Thackeray gave an overview of the 2014 events. He mentioned the exhibitions that took place at the Art Gallery and Museum, the Art Gallery fundraiser (Garden Party), our first Food Truck event and the Harvest Festival. He also mentioned that the 2016 budget is being completed and will include the request for expansion of the Art Gallery and Musée Héritage Museum. Because of this extra expense to the organization, AHF will have a strong focus on fundraising events and other opportunities for raising monies to meet our obligations.

4.2 Management Report

Executive Director, Ann Ramsden noted that every year our attendance numbers continue to go up, but these numbers are not the only indicator of the success of our organization. We are very fortunate to have wonderful and committed volunteers who help out at all of our events, exhibitions and behind the scenes. She also mentioned that there have been many changes in the funding numbers from some of our supporting organizations (i.e. the Alberta Foundation for the Arts), and that these numbers will have a major effect on our grant applications. We will continue to explore new revenue generating opportunities with our Rental and Sales gallery, as well as our gift shops. However, we are at capacity at our facilities and we must continue to grow. The Grain Elevator Park has had over 80,000 visitors since the restoration took place, and we need to continue to grow this site and restore our buildings. The Arts and Heritage Foundation brings value to our city and helps to distinguish St Albert from other communities. Ann thanked all of our members and volunteers for their ongoing support. Ann mentioned that we had recently received a very generous donation of \$50,000 from Leona Pritchard, and she thanked Leona for this gift.

4.3 Secretary-Treasurer/Auditor's Report

Donna Sawchuk gave a brief overview of the 2014 Audited Financial Statements prepared by Mowbrey Gill, with some minor adjustments. Donna noted that our revenues were slightly higher than what is recorded in the report and our expenses were just under.

Deirdre Allen moved that the 2014 Audited Financial Statements be approved. Brent Luebke seconded. Carried.

Peter Crerar moved that the firm of Mowbrey Gil LLP be appointed auditors for 2015. Seconded by Ann Conlin. Carried.

Election of Trustees

The following slate was presented:

Ann Conlin:	2 nd term	ending 2017
Peter Crerar:	2 nd term	ending 2017
Tim McFetridge:	2 nd term	ending 2017
Gail Barrington-Moss:	2 nd term	ending 2017
David Fr�chet�te:	1 st term	ending 2017

Vice-Chair of the Board, Brent Luebke, called for nominations. Brent Luebke called for nominations twice more. The nominated slate was elected by acclamation.

5. New Business

Tom Thackeray expressed his thanks on behalf of the board to Mayor Nolan Crouse for the City's continued support. He also thanked the AHF staff for their dedication and hard work, as well as the members for their ongoing support. Tom asked if there were any questions or comments from the members. Toby Ramsden noted the number of people standing to serve on our board, and said that this was very admirable for our organization. A special presentation was made to Donna Sawchuk, who will not be standing for re-election to the board of directors, and to Brent Luebke who has completed his 3rd term serving on the board. Tom expressed his appreciation to Donna and to Brent for their service on the board, and he thanked Brent for sharing his knowledge and experience this year as Tom transitioned into the role of Chair of the Board of Directors.

6. Adjournment

Brent Luebke moved to adjourn the 2015 Annual General Meeting.

The meeting was adjourned at 7:26 p.m.

Board Members Standing for Re-election

Biographies

Tom Thackeray

Tom joined the board in 2012 and is now standing for his third term. Tom was instrumental in negotiating the new partnership agreement with the City of St Albert. In 2013-2014, Tom served as Vice-Chair, and in 2015, he began serving as Chair of the Board. Tom recently retired after over 35 years as a public servant. His last assignment was as the Assistant Deputy Minister, Culture, Community and Voluntary Services with Alberta Culture. In this role Tom had many opportunities to visit various Arts and Heritage facilities across the province, and to meet with their supporters. Tom is also actively involved in voluntary activities in St Albert. Tom and his wife, Kathy, have been living in St Albert since 1977.

Jennifer McCurdy

Jennifer McCurdy joined the board in 2014, and she is standing for her second term. Jennifer is passionate about ensuring St Albert is a thriving community for both residents and businesses. As Vice President of Operations at the St Albert & District Chamber of Commerce, she oversees the operations of the organization, membership and events as well as the St Albert Visitors Welcome Centre. She believes strongly in not only the continued preservation of St Albert's unique history, but in ensuring these assets are showcased for both residents and visitors alike. She is also passionate about "Shopping St Albert first" and spent 2013 shopping local and blogging about it. She believes in giving back to her community and is a member of the St Albert Rotary Club. She enjoys Pilates, reading, doing stained glass work and being a Nana to her two grandsons.

Megan Hurley

Megan Hurley joined the board in 2014, and she is standing for her second term. She holds a Bachelor of Commerce degree from the University of Alberta and her Six Sigma Black Belt from Caterpillar University. Megan has worked for the University of Alberta, OEM Remanufacturing and General Dynamics Land Systems – Canada. She has led many successful interdepartmental projects to improve efficiencies and streamline processes. The arts have always held an important place in her life, from dance to theatre to visual arts.