

**Arts and Heritage Foundation of St Albert Board Minutes**  
**AHF Administrative Office**  
**February 18<sup>th</sup>, 2016**

**Present:** Tom Thackeray (chair), Ann Conlin (vice-chair), Peter Crerar (secretary/treasurer), Megan Hurley, Tim McFetridge, David Fr chet te, Jennifer McCurdy, Barry Bailey, Ann Ramsden (executive director)

**Regrets:** Gail Barrington-Moss,

<b>1. Call to Order</b>
The Chair, Tom Thackeray called the meeting to order at 7.00 pm
<b>2. Approval of Agenda</b>
(2016/07) Moved by Jennifer McCurdy That the agenda be approved. Carried.
<b>3. Approval of Minutes</b>
(2016/08) Moved by Ann Conlin That the minutes of the board meeting held on January 21 <sup>st</sup> , 2016 be approved with the addition of Barry Bailey in attendance. Carried.
<b>4. Business Arising from Minutes</b>
There was no business arising from the minutes.
<b>5. Report from the Executive Director</b>
The Executive Directors' written report was accepted as presented. The date of the AGM was discussed and it will be held on May 18 <sup>th</sup> .
(2016/09) Moved by Ann Conlin That the 2014 -2025 (updated February 2016) Capital Plan be approved. Carried.
(2016/10) Moved by Megan Hurley That the 2015 – 2017 (updated February 2016) Business Plan be approved. Carried.
<b>6. Chair's report</b>
The Chair gave a verbal report. <ul style="list-style-type: none"><li>• The board had a good board policy workshop with Dale Hanson on February 6<sup>th</sup></li><li>• An update from the Canadian Museum Association was discussed and it was agreed that the board would send a letter of support for the study looking at the state of museums in Canada and a Federal Museum Policy.</li></ul> (2016/11) Moved by Barry Bailey A letter be sent to the Honourable M�lanie Joly, Minister of Heritage, in support of the study looking at the state of Museums in Canada and a Federal Museum Policy. Carried.
<b>7. Vision for Art Gallery</b>
<ul style="list-style-type: none"><li>• The board continued the discussed on the vision for the art gallery. It was agreed that Ann</li></ul>

Ramsden will bring a plan to the March board meeting for community consultation. The consultation would ideally take place in April and be presented to the members at the AGM.

#### 8. Francophone interpretive Centre

David Fréchette presented a paper 'Interpreting St Albert's Francophone Heritage'.

(2016/12) Moved by Tom Thackeray

That la société historique francophone de l'Alberta be invited to make a presentation at the April board meeting. Carried.

#### 9. Board Committees

##### a) Finance and Audit

(2016/13) Moved by Peter Crerar

The audited financial statements for the year ending 31<sup>st</sup> December 2015 be approved. Carried.

The financial report for January 2016 was received as information.

##### b) Fund Development

Ann Conlin gave an update of the meeting held on January 28<sup>th</sup>, 2016

- o The committee will be researching grants to facilitate fund development.
- o Membership tables at all events
- o Possibility of a booth at the Lifestyle Expo, farmers market and community spotlight.

##### c) Policy Committee

- Templates for the polices will be distributed to the board.

#### 10. Other Business

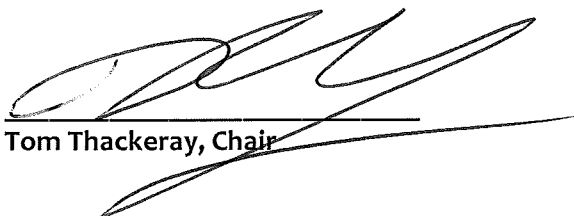
Step Right UP! Art Gallery fundraiser - there has been a request from an MLA's office to speak at the opening. As there is no formal presentation it was decided not to pursue this.

#### 11. Next Meeting and Adjournment

(2016/14) Moved by Jennifer McCurdy to adjourn, 9.02 pm. Carried.

The next meeting will take place on Wednesday March 16<sup>th</sup>, 2016 at 7.00 pm.

Signed as approved:



Tom Thackeray, Chair