

**Arts and Heritage Foundation of St Albert Board Minutes**  
**AHF Administrative Office**  
**December 10<sup>th</sup>, 2015**

**Present:** Tom Thackeray (chair), Ann Conlin (vice-chair), Peter Crerar (secretary/treasurer), Megan Hurley, Tim McFetridge, David Fr chet te, Gail Barrington-Moss, Ann Ramsden (executive director)

**Regrets:** Jennifer McCurdy,

<b>1. Call to Order</b>
The Chair, Tom Thackeray called the meeting to order at 7.00 pm
<b>2. Approval of Agenda</b>
(2015/34) Moved by Megan Hurley That the agenda be approved with the addition of potential new board members under other business. Carried.
<b>3. Approval of Minutes</b>
(2015/35) Moved by Ann Conlin That the minutes of the board meeting held on October 29 <sup>th</sup> , 2015 be approved. Carried.
<b>4. Business Arising from Minutes</b>
There was no business arising from the minutes.
<b>5. Report from the Executive Director</b>
The Executive Directors' presented a written report. There was discussion on the progress of the Healing Garden and the food forest on River Lot 24.
<b>6. Chair's report</b>
The chair gave a verbal report. Tom updated the trustees on the budget presentation to Council on November 10 <sup>th</sup> and an email sent regarding Councillor Hughes motion to move the museum up to the heritage sites.
<b>7. City's Capital Plan and AHF Facilities</b>
There was a discussion on Council's budget deliberations and the AHF managed facilities. Ann Ramsden gave an overview of the motions that were made by Council regarding the museum and gallery expansions, and the motion to consider moving the museum to the heritage sites. It was decided to start looking at our facility needs and current plans at the January 2016 board meeting.
<b>8. Board Committees</b>
a) Finance and Audit <ul style="list-style-type: none"><li>• The October financial report was accepted as presented.</li><li>• The audit will start on January 11<sup>th</sup> and draft audited statements will be presented at the February board meeting for approval.</li></ul>

b) Fund Development

- The upcoming art fundraiser *Step Right Up!* To be held on March 12<sup>th</sup> was discussed. Ann Ramsden to let the trustee know when the tickets are available on-line.
- (2015/36) Moved by Peter Crerar that Gail Barrington-Moss be appointed to the Fund Development Committee. Carried.
- Ann Ramsden gave an overview of the development plan for 2016. (2015/37) Moved by David Fréchette that the 2016 Development Plan be assigned to the Fund Development Committee for review. The committee will report back to the board. Carried.

**8. Other Business - potential new board members**

The board went in-camera from 8.15 to 8.31pm.

(2015/38) Moved by Ann Conlin that the board move in-camera to discuss potential new board members. Carried.

(2015/39) Moved by Gail Barrington-Moss that the board reconvene in public. Carried.

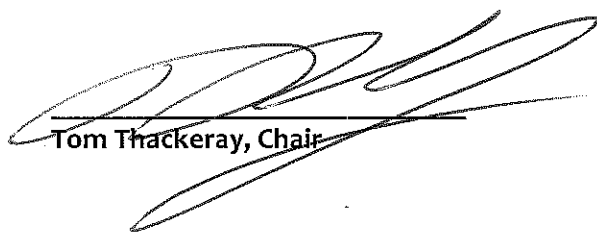
**9. Next Meeting and Adjournment**

Tom Thackeray wished everyone all the best for the holiday season.

(2015/40) Moved by Peter Crerar to adjourn, 8.32 pm. Carried.

The next meeting will take place on Thursday January 21<sup>st</sup>, 2016 at 7.00 pm.

Signed as approved:



Tom Thackeray, Chair