

Arts and Heritage Foundation of St Albert Board Minutes
AHF Administrative Office
October 29, 2015

Present: Tom Thackeray (chair), Ann Conlin (vice-chair), Peter Crerar (secretary/treasurer), Megan Hurley, Tim McFetridge, Ann Ramsden (executive director)

Regrets: Jennifer McCurdy, David Fr chette, Gail Barrington-Moss

1. Call to Order
The Chair, Tom Thackeray called the meeting to order at 7.00 pm
2. Approval of Agenda
(2015/31) Moved by Peter Crerar That the agenda be approved as presented. Carried.
3. Approval of Minutes
(2015/32) Moved by Ann Conlin That the minutes of the board meeting held on September 17, 2015 be approved. Carried.
4. Business Arising from Minutes
There was no business arising from the minutes.
5. Report from the Executive Director
The Executive Directors' presented a written and verbal report. <ul style="list-style-type: none">• The AHF's budget presentation to Council will be on November 10th, time to be confirmed.• The AHF detailed budget and notes were not included in the budget package to Council, which is prepared by City administration, although this has been the practice in previous years. It was agreed that the Chair of the Board would email the information to the Mayor, Council and City Manager on November 3.• Ann Ramsden will update the supporting notes with the anticipated changes to AFA funding.• Due to the delays in project and the opening of the River Lot 24 not expected to occur until 2017 the business case for the operating of River Lot 24 will be withdrawn and resubmitted in 2017.
6. Chair's report
The chair gave a verbal report. Tom updated the board on his meeting with the City Manager regarding recent comments in the media and how the AHF managed facilities were placed within the new facility predictive model.
7. Discussion on AHF projects and the new Facility Predictive Model
There was a discussion on the model and recommendations and how it affected the AHF managed facilities. The board expressed concern over the proposed motion to push the gallery expansion to 2028. It was agreed that once the budget process had been completed the board would look the vision for each facility and determine the long-term needs for the museum and gallery.

8. Strategic Plan Update

Tom led the discussion on the strategic plan review and all agreed that the goals were still relevant. The Executive Director will add some of the suggestions in and others will be 'parked' until the new strategic plan is developed.

8. Board Committees

a) Finance Committee – the Q3 reports were discussed as presented.

9. Other Business

At the meeting with Council on September 9th the board had expressed their concern with the unoccupied building at 21 Meadowview Drive. Ann Conlin read an email forwarded from the Mayor from the owners of the building concerning the maintenance of the building.

10. Next Meeting and Adjournment

(2015/33) Moved by Megan Hurley to adjourn, 9.06 pm. Carried.
The next meeting will take place on Thursday December 10th, 2015 at 7.00 pm.

Signed as approved:



Tom Thackeray, Chair