

Arts and Heritage Foundation of St Albert Board Minutes
Arts and Heritage Administrative Office
March 19th, 2015

Present: Tom Thackeray (chair), Brent Luebke (vice-chair), Donna Sawchuk (secretary/treasurer), Peter Crerar, Ann Conlin, Tim McFetridge, Ann Ramsden (executive director)

Regrets: Gail Barrington-Moss, Megan Hurley, Jennifer McCurdy

1. Call to Order
The Chair, Tom Thackeray, called the meeting to order at 7.00 pm
2. Approval of Agenda
(2015/11) Moved by Ann Conlin That the agenda be approved as presented with the addition of the AFA Cash Reserve Policy added to other business. Carried.
3. Approval of Minutes
(2015/12) Moved by Donna Sawchuk That the minutes of the board meeting held on January 29 th , 2015 be approved. Carried.
4. Business Arising from Minutes
There was no business arising from the minutes.
5. Report from the Executive Director
The executive directors report was accepted. Ann Ramsden gave a verbal update on the general staff meeting that is being held on March 24 th .
6. Report from the Chair
Tom gave a verbal update to the board on his activities: this included attending the Community League AGM, meeting with the Francophone Society, and upcoming meeting with the Mayor. The Chair also asked that any nominations to the board be forwarded to the Vice-Chair Brent Luebke.
7. Update from Fund Development Committee
Ann Conlin gave up update from the recent meeting and circulated the worksheets that the committee were using. The committee has proposed a phone campaign to connect with members with a short survey to get feedback on our activities.
8. Art Gallery Expansion
Ann Ramsden met with Canadian Heritage representatives and will be putting in applications to the Canada Cultural Spaces Fund for the Gallery and Museum Expansions.
9. Other Business
AFA Cash Reserves Policy. Under the new guidelines for public art gallery operational

funding the AFA requires that galleries have a cash reserve policy. After discussion it was agreed that the AHF is not in a position to institute a policy as directed by the AFA. The AHF will demonstrate its financial stability within it's current operating structure and funding.

12. Next Meeting and Adjournment

(2015/13) Moved by Brent Luebke to adjourn, 9.00 pm. Carried.

The next meeting will take place on Thursday April 23, 2015 at 7.15 pm (following the exhibition opening at Museum) at the Community Services Boardroom in St Albert Place.

Signed as approved:



Brent Luebke, Vice Chair