

Arts and Heritage Foundation of St Albert Board Minutes
AHF Administrative Office
July 27, 2017

Present: Tom Thackeray (chair), Megan Hurley (secretary/treasurer), Tim McFetridge, Lisa Albrecht, Ann Conlin, Ann Ramsden (executive director)

Regrets: Barry Bailey (vice-chair), Najib Jutt, Jennifer McCurdy, Susan Jones

1. Call to Order
The Chair, Tom Thackeray called the meeting to order at 7.12 pm.
2. Approval of Agenda
(2017/38) Moved by Lisa Albrecht The agenda be approved. Carried.
3. Approval of Minutes
(2017/39) Moved by Megan Hurley The minutes of the board meeting held on June20, 2017 be approved. Carried.
4. Business Arising from Minutes
There was no business arising.
5. Report from the Executive Director
The executive director submitted a written report. The museum has been notified that they have received the Alberta Museum Association's Leadership Award for Education. The award will be presented at the AMA conference in September.
6. Chair's report
The chair gave a verbal update.
7. Art Gallery of St Albert – barrier free project
The Enabling Accessibility Fund application has been submitted and we are still waiting to hear about the Canada Cultural Spaces Fund application. The project is moving slowly and it is unlikely that the gallery will be moving out at the beginning of October.
9. Partnership Agreement
(2017/40) Moved by Ann Conlin To approve the new Partnership Agreement (April 1, 2018 to March 31, 2028). The agreement to be signed on behalf of the AHF by the Chair or his designate. Carried.
10. Strategic Plan
<ul style="list-style-type: none">• Tom gave an overview of the meeting with the facilitator that took place on July 5th. The board sessions with the facilitator from Alberta Culture and Tourism will take place on October 14th at the train station and November 16th location TBD.• Goal Five 'We have a strong, ongoing, and diverse funding structure' was reviewed.
11. In-camera Discussion
(2017/41) Moved by Tim McFetridge That the board move in-camera. Carried.

(2017/42) Moved by Lisa Albrecht
That the board reconvene in public. Carried.

12. Board Committees

Finance and Audit

(2017/43) Moved by Megan Hurley
To approve the Q1 Financial Reports. Carried.

(2017/44) Moved by Ann Conlin

To update the bank signatories with TD Canada Trust to reflect the current treasurer by removing Peter Crerar and adding Megan Hurley as a signatory. Carried.

Fund Development

No update.

Policy Committee

A meeting will be set up in August or September to review the draft policies.

13. Other Business

There was no other business.

14. Next Meeting and Adjournment

(2017/45) Moved by Ann Conlin to adjourn, 7:58 pm. Carried.
The next meeting will be on September 21st at the Carnegie Drive facility.

Signed as approved:



Barry Bailey, Vice-Chair