

Arts and Heritage Foundation of St Albert Board Minutes
AHF Administrative Office
February 16, 2017

Present: Tom Thackeray (chair), Ann Conlin (vice-chair), Megan Hurley (secretary/treasurer), Tim McFetridge, , Susan Jones, Peter Crerar, Barry Bailey, David Fr chet te , Ann Ramsden (executive director)

Regrets: Najib Jutt, Jennifer McCurdy

1. Call to Order
The Chair, Tom Thackeray called the meeting to order at 7.00 pm.
2. Approval of Agenda
(2017/6) Moved by Peter Crerar The agenda is approved. Carried.
3. Approval of Minutes
(2017/7) Moved by Ann Conlin The minutes of the board meeting held on January 19, 2017 be approved. Carried.
4. Business Arising from Minutes
There was no business arising.
5. Report from the Executive Director
The executive director submitted a written report.
6. Chair's report
The chair gave a verbal report. Included in his report was an overview of the current exhibitions at the gallery and museum, and the museum renovations/improvements. Tom also updated the board on the recent meeting with the new City Manager. David Fr�chet�te left the meeting.
7. Art Gallery of St Albert – barrier free concept
Ann Ramsden discussed the proposed timeline and informed the board that the RFP for the architects has been sent out by the City. The relocation of the gallery and possible spaces were discussed.
8. Partnership Agreement
The renewal of the Partnership Agreement was discussed with the City Manager and the new agreement should be ready to sign on or before April this year. We hope to be able to announce a new agreement at our AGM in May. The Executive Director and the City's Director of Cultural Services will meet to discuss items that may need amending.
9. Strategic Plan - review
The goal 'our managed facilities are fully restored, expanded, and open to the community' was reviewed. The progress made towards the goal was discussed – gallery barrier-free renovations and progress at the heritage sites. The issue of land ownership on River Lot 23 was also discussed and how this was impacting the operating and future development of the heritage sites. The museum expansion and/or relocation of the museum was discussed and the consensus was that while the board is supportive of the relocation of the museum to the heritage sites as a long-term plan

there needs to be a short-term solution for the museum. It was agreed to continue the review of this goal and revisit it at the June board meeting.
Goal two 'our visitors have quality meaningful experiences in our programs and facilities' will be on the agenda at the March board meeting for review and discussion.

10. In-camera Discussion

(2017/8) Moved by Barry Bailey

That the board move in-camera. Carried.

(2017/9) Moved by Megan Hurley

That the board reconvene in public. Carried.

10. Board Committees

a) **Finance and Audit**

(2017/10) Moved by Megan Hurley

The audited financial statements for the year ended December 31, 2016 be approved. Carried.

b) **Fund Development**

A fund development meeting was held on February 19 - goals and priorities were discussed.

c) **Policy Committee**

No update.

11. Other Business

(2017/11) Moved by Ann Conlin

That the board move in-camera. Carried.

(2017/12) Moved by Barry Bailey

That the board reconvene in public. Carried.

(2017/13) Moved by Peter Crerar

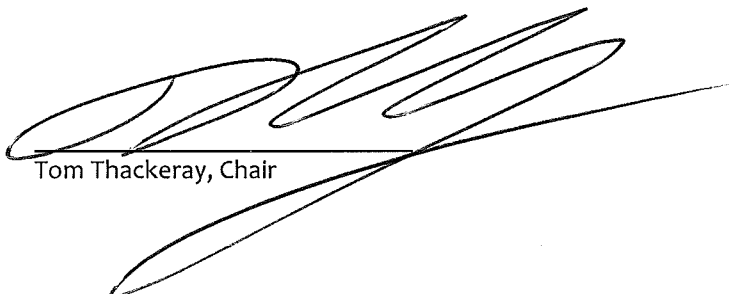
That Najib Jutt be given a leave of absence from the board until the April meeting. Carried.

12. Next Meeting and Adjournment

(2017/14) Moved by Ann Conlin to adjourn, 9.00 pm. Carried.

The next meeting is scheduled for March 16, at 7.00 pm.

Signed as approved:



Tom Thackeray, Chair