

Arts and Heritage Foundation of St Albert Board Minutes
215 Carnegie Drive, St. Albert
September 21, 2017

Present: Barry Bailey (vice-chair), Megan Hurley (secretary/treasurer), Tim McFetridge, Susan Jones, Ann Conlin (by phone), Ann Ramsden (executive director)

Regrets: Tom Thackeray (chair), Lisa Albrecht, Najib Jutt, Jennifer McCurdy

1. Call to Order
The Vice -Chair, Barry Bailey, called the meeting to order at 7.05 pm.
2. Approval of Agenda
(2017/46) Moved by Megan Hurley The agenda be approved. Carried.
3. Approval of Minutes
(2017/47) Moved by Ann Conlin The minutes of the board meeting held on July 27, 2017 be approved. Carried.
4. Business Arising from Minutes
There was no business arising.
5. Report from the Executive Director
The executive director submitted a written report. Ann highlighted the heritage training course that would take place in March 2018 at the grain elevator site.
6. Art Gallery of St Albert – barrier free project
To stay within budget the architects have revised their design for certain exterior elements of the building. There was discussion on the recent concept (2017-09-06). The gallery will relocate to 6D Perron Street during the renovations.
7. Strategic Plan
The board sessions with the facilitator from Alberta Culture and Tourism will take place on October 14 th at the train station and November 16 th location TBD.
8. In-camera Discussion
(2017/48) Moved by Tim McFetridge That the board move in-camera. Carried.
(2017/49) Moved by Susan Jones That the board reconvene in public. Carried.
9. Board Committees
Finance and Audit (2017/50) Moved by Megan Hurley To approve the Q2 Financial Reports. Carried.
(2017/51) Moved by Megan Hurley To approve the reallocation of the reserve funds, as shown below. Carried.

	General Fund	Capital Restoration Fund	Asset Replacement Fund	Special Projects Fund	Invested in Capital Assets	Management Fund	IT Fund	Board Contingency Fund	Total
Balance as at December 31, 2017	78,360	16,049	1,888	407	31,089	-			127,793
Close to General Fund	407			(407)					-
Allocate to proposed new Management Fund	(12,500)					12,500			-
Allocate to Asset Replacement Fund	(23,112)		23,112						-
Allocate to IT Fund	(25,000)						25,000		-
Allocate to Restoration Fund	(3,951)	3,951							-
Allocate to Board Contingency Fund	(12,500)							12,500	-
	1,704	20,000	25,000	-	31,089	12,500	25,000	12,500	127,793

(2017/52) Moved by Megan Hurley

To set up a one-year redeemable GIC for the general fund, capital restoration fund, asset replacement fund, IT fund and the board contingency fund. Carried.

The July and August financial reports were received as information.

Fund Development

No update.

Policy Committee

No update

10. Other Business

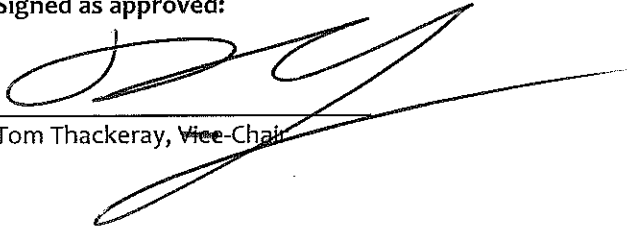
There was no other business.

11. Next Meeting and Adjournment

(2017/53) Moved by Megan Hurley to adjourn, 7.55 pm. Carried.

The next meeting will be on October 19th.

Signed as approved:



Tom Thackeray, Vice-Chair