

Arts and Heritage Foundation of St Albert Board Minutes
AHF Administrative Office
October 27, 2016

Present: Tom Thackeray (chair), Ann Conlin (vice-chair), Megan Hurley (secretary/treasurer), Tim McFetridge, Barry Bailey, Najib Jutt, Peter Crerar, David Fr chet te, Jennifer McCurdy, Susan Jones, Ann Ramsden (executive director)

1. Call to Order
The Chair, Tom Thackeray called the meeting to order at 7.03 pm.
2. Approval of Agenda
<u>(2016/63) Moved by Jennifer McCurdy</u> The agenda be approved. Carried.
3. Approval of Minutes
<u>(2016/64) Moved by Barry Bailey</u> The minutes of the board meeting held on September 15 th , 2016 be approved. Carried.
4. Business Arising from Minutes
There was no business arising.
5. Report from the Executive Director
The executive director presented a written report. There was a verbal update on the budget presentation to Council on November 10 th , and the volunteer and members appreciation event on November 17 th . There has been a request by a wheelchair bound artist, who is exhibited her work in the upcoming Guilded exhibition, to have access to the gallery for the opening reception. It was agreed that the Chair would write to the Mayor requesting support.
6. Chair's report
The chair's report will be covered in agenda items 7, 8 and 9.
7. Art Gallery of St Albert – barrier free concept
The updated costings for the barrier-free gallery concept were discussed. <u>(2016/65) Moved by Peter Crerar</u> The board supports option 3a of the barrier free proposal by David Murray Architect and Sturgess Architecture. Carried.
8. Partnership Agreement
Tom and Ann Ramsden had a meeting with Chris Jardine, acting City Manager, and Kelly Jerrot, Cultural Services Director to address the renewal of the Partnership Agreement.
9. In-camera Discussion
<u>(2016/66) Moved by Jennifer McCurdy</u> That the board move in-camera. Carried. <u>(2016/67) Moved by Peter Crerar</u> That the board reconvene in public. Carried.

10. Board Committees

a) Finance and Audit

- The August financial report was accepted as information.
- The Finance and Audit Committee will meet next week to review the Q3 financial report.

b) Fund Development

- Barry Bailey gave a verbal update of the meeting that took place on October 1. The fund development committee will meet on November 10th at 7.30 pm

b) Policy Committee

- The draft policies are being worked on and will be circulated to the committee when ready.

11. Other Business

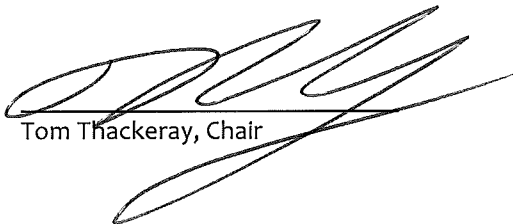
Ann R discussed the membership survey and will get it sent out again for those who have not received it.

12. Next Meeting and Adjournment

(2016/68) Moved by Susan Jones to adjourn, 8.48 pm. Carried.

The next meeting is scheduled for November 17th, after the membership and volunteer appreciation event, at the AHF administrative office.

Signed as approved:



Tom Thackeray, Chair