

Arts and Heritage Foundation of St Albert Board Minutes
AHF Administrative Office
March 16th, 2016

Present: Tom Thackeray (chair), Ann Conlin (vice-chair), Peter Crerar (secretary/treasurer), Megan Hurley, Tim McFetridge, David Fr chet te, Jennifer McCurdy, Ann Ramsden (executive director)

Regrets: Gail Barrington-Moss,

1. Call to Order
The Chair, Tom Thackeray called the meeting to order at 7.03 pm
2. Approval of Agenda
(2016/15) Moved by Peter Crerar That the agenda be approved. Carried.
3. Approval of Minutes
(2016/16) Moved by Barry Bailey That the minutes of the board meeting held on February 18 th , 2016 be approved. Carried.
4. Business Arising from Minutes
The letter to the Minister of Canadian Heritage regarding a new museum study was circulated.
5. Report from the Executive Director
The Executive Directors written report was accepted as presented. The executive director gave a verbal update on the art gallery fundraiser and an increase in the employees benefit package.
6. Chair's report
The Chair gave a verbal report that included the museum and gallery's involvement in Hometown Hockey and the cultural teaching session with Elder Tony Arcand at the Healing Garden committee. The chair will be meeting with the VASA chair to look at ways for our organizations to work together.
7. Community Consultations for the Art Gallery
<ul style="list-style-type: none">• An overview was distributed.• The trustees will be touring Gallery 501 in Sherwood Park on April 9th.
8. Partnership Agreement
<ul style="list-style-type: none">• Chair will be setting up a meeting with the City Manager in May to discuss the renegotiation of the agreement.
9. Board Committees
a) Finance and Audit (2016/17) Moved by Peter Crerar

To recommend to the membership, at the AGM, that Mowbrey Gil be appointed as auditors for 2016. Carried.

Finance and Audit Committee to determine a schedule for meetings and monitoring of financial reports.

b) Fund Development

- Next meeting scheduled on March 23rd at 2.30 pm (AHF office).

c) Policy Committee

- Jennifer handed out information and sample polices. Finance and Audit Committee to draft financial sections, and Fund Development to draft fund development policies.

10. In-camera

The board went in-camera from 8.10⁷pm to 8.20 pm.

11. Other Business

Barry Bailey circulated an email regarding rental rates on Perron Street.

12. Next Meeting and Adjournment

(2016/18) Moved by Peter Crerar to adjourn, 9.15 pm. Carried.
The next meeting will take place on Thursday April 21st, 2016 at 7.00 pm.

Signed as approved:



Ann Conlin, Vice- Chair