

Arts and Heritage Foundation of St Albert Board Minutes
AHF Administrative Office
August 18th 2016

Present: Tom Thackeray (chair), Tim McFetridge, David Fréchette, Jennifer McCurdy, Susan Jones, Najib Jutt, Ann Ramsden (executive director)

Regrets: Ann Conlin (vice-chair), Megan Hurley (secretary/treasurer), Peter Crerar, Barry Bailey

1. Call to Order
The Chair, Tom Thackeray called the meeting to order at 7.04 pm
2. Approval of Agenda
(2016/48) Moved by Jennifer McCurdy The agenda be approved. Carried.
3. Approval of Minutes
(2016/49) Moved by Susan Jones The minutes of the board meeting held on July 21 st , 2016 be approved. Carried.
4. Business Arising from Minutes
There was no business arising.
5. Ratification of Electronic Vote
(2016/50) Moved by Jennifer McCurdy To ratify the electronic vote held on July 28 th 2016 appointing Najib Jutt to the board of trustees. Carried.
6. Report from the Executive Director
The executive director presented a written report and gave a verbal update on the proposal from David Murray Architect for a conservation plan for the interior restoration of maison Chevigny.
7. Chair's report
(2016/51) Moved by David Fréchette That the board move in-camera. Carried
(2016/52) Moved by Susan Jones That the board reconvene in public. Carried.
7. Upcoming AHF/Council Meeting
The draft agenda for the meeting to be held on September 6 th was discussed. <ul style="list-style-type: none">• Barrier-free concept for the art gallery The new concept for a barrier-free art gallery without increasing the footprint of the building will be discussed at the upcoming meeting with options 3 being favoured. The trustees will discuss the possibility of the AHF being given the funds to go to detailed design in the 2017 budget.• Museum Capital Project There will be a report going to council on September 6th based on the motion (PM09-2016) made by council during the 2016 budget deliberations. There was discussion on the options for the museum capital project that is being recommended by City administration, this will be discussed at the meeting on September 6th.

- **Partnership Agreement renewal**
The board chair will meet with the acting City Manager to discuss the renewal.
- **2016 Capital Plan Status**
This a courtesy update from the City.

8. Appointment of Trustees

There was a general discussion on the process for appointing trustees. A trustee's skills matrix was circulated. This item has been tabled for a future meeting.

9. Board Committees

(2016/53) Moved by Susan Jones

To appoint Jennifer McCurdy to the Finance and Audit Committee. Carried.

(2016/54) Moved by Tim McFetridge

To appoint Najib Jutt to the Fund Development Committee. Carried.

a) Finance and Audit

The financial reports to June 30th 2016 (Q2) were presented.

(2016/55) Moved by David Fréchette

To approve the financial report to June 30th 2016. Carried

b) Fund Development

No update.

b) Policy Committee

Tim is going through the draft policies and will circulate them to the committee. Ann R will provide information on which specific program policies need to be developed/revised.

10. Other Business

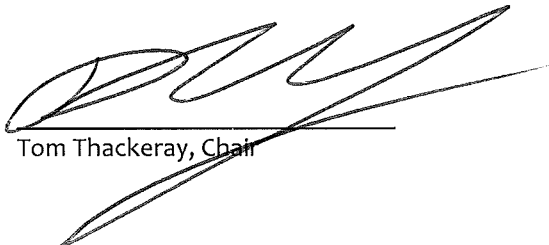
There was no other business.

11. Next Meeting and Adjournment

(2016/56) Moved by Najib Jutt to adjourn, 8.41 pm. Carried.

The next meeting is scheduled for September 15th at the AHF administrative office.

Signed as approved:



Tom Thackeray, Chair