

Arts and Heritage Foundation of St Albert Board Minutes  
AHF Administrative Office  
April 20, 2017

**Present:** Tom Thackeray (chair), Megan Hurley (secretary/treasurer), Tim McFetridge, Barry Bailey, Ann Ramsden (executive director), Jennifer McCurdy, Susan Jones, Peter Crerar

**Regrets:** Ann Conlin (vice-chair), David Fréchette (on leave), Najib Jutt

<b>1. Call to Order</b>
The Chair, Tom Thackeray called the meeting to order at 7.00 pm.
<b>2. Approval of Agenda</b>
<u>(2017/22) Moved by Jennifer McCurdy</u> The agenda is approved with corrections to the numbering of the agenda items. Carried.
<b>3. Approval of Minutes</b>
<u>(2017/23) Moved by Susan Jones</u> The minutes of the board meeting held on March 16, 2017 be approved. Carried.
<b>4. Business Arising from Minutes</b>
There was no business arising.
<b>5. Report from the Executive Director</b>
The executive director submitted a written report. A verbal update was provided on the City Manager's tour of the heritage sites.
<b>6. Chair's report</b>
The chair gave a verbal report.
<b>7. AGM</b>
The notice of the AGM was sent out on April 18 <sup>th</sup> . Once the annual report has been presented to members at the AGM the Chair of the Board will present it to City Council.
<b>8. Art Gallery of St Albert – barrier free project</b>
The AHF has received \$200,000 from CFEP- Large Funding Stream. There is also a grant application pending with Canada Cultural Spaces Fund.
<b>9. Partnership Agreement</b>
No update.
<b>10. Strategic Plan - review</b>
Goals three, four and six were reviewed. It was agreed to bring in a facilitator to renew the strategic plan with the preference being October 14.
<b>11. In-camera Discussion</b>
<u>(2017/24) Moved by Barry Bailey</u> That the board move in-camera. Carried.
<u>(2017/25) Moved by Barry Bailey</u> That the board reconvene in public. Carried.

## 12. Board Committees

### a) Finance and Audit

There will be a meeting on May 5<sup>th</sup> at 9.00 to review the Q1 financial report.

(2017/26) Moved by Megan Hurley

To recommend to the membership at the AGM, that Mowbrey Gil be appointed as auditors for 2017. Carried.

### b) Fund Development

Barry will be calling the May meeting soon.

### c) Policy Committee

No update.

## 13. Other Business

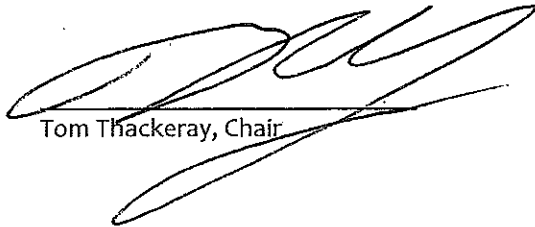
Ann Ramsden received an email from Miles Constable, the treasurer for BLESS, informing the AHF that BLESS is withdrawing from the Naturalisation Agreement (dated September 2013) between BLESS, AHF and the City of St. Albert. Ann Ramsden will liaise with the City to ensure that clause 9 is complied with.

## 14. Next Meeting and Adjournment

(2017/27) Moved by Megan Hurley to adjourn, 8.24 pm. Carried.

The next meeting will take place after the AGM on May 18<sup>th</sup>.

Signed as approved:



Tom Thackeray, Chair

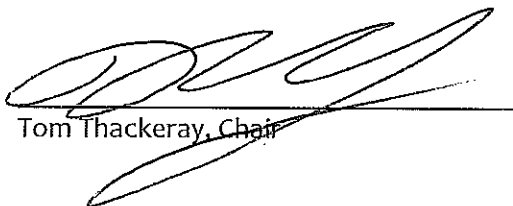
**Arts and Heritage Foundation of St Albert Board Minutes**  
**Little White School, St. Albert**  
**May 18<sup>th</sup>, 2017**

**Present:** Tom Thackeray, Ann Conlin, Tim McFetridge, Jennifer McCurdy, Megan Hurley, Najib Jutt, Ann Ramsden (executive director)

**Regrets:** Barry Bailey, Lisa Albrecht

<b>1. Call to Order</b>
Tom Thackeray called the meeting to order at 8.20 pm
<b>2. Approval of Agenda</b>
(2017/28) Moved by Tim McFetridge That the agenda be approved. Carried.
<b>3. Appointment of Officers</b>
(2017/29) Moved by Najib Jutt That the following be appointed as officers of the AHF: Chair – Tom Thackeray Vice-Chair- Barry Bailey Secretary/Treasurer – Megan Hurley Carried.
<b>4. Other Business</b>
There was no other business
<b>5. Next Meeting and Adjournment</b>
(2017/30) Moved by Ann Conlin to adjourn, 8.30 pm. Carried. The next meeting is scheduled for June 15 <sup>th</sup> , 2017 to be held at the train station. There will be a tour of the Cunningham and Hogan Houses.

**Signed as approved:**

  
Tom Thackeray, Chair