

## Notice of Annual General Meeting

Notice is hereby given that the 2015 Annual General Meeting of the Arts and Heritage Foundation of St Albert will be held at the Little White School (2 Madonna Drive, St Albert) on Thursday, May 21 at 7:00 pm for the following purposes:

1. To receive the Chair's Report and Annual Report
2. To receive the Audited Financial Statements for the year ending December 31, 2014
3. To appoint auditors
4. To elect trustees to the board
5. To consider other business as may be properly addressed at the meeting

Join us for:

- Refreshments, appetizers and desserts from 6:00 - 7:00 pm
- The AGM from 7:00 - 7:30 pm
- A special art activity/demonstration beginning at 7:30 pm .

The Annual Report and AGM Package are available on our website:

<http://www.artsandheritage.ca/about-us/annual-report/>. If you would prefer to receive a printed copy, please contact Suellen Pineau by email at [suellenp@artsandheritage.ca](mailto:suellenp@artsandheritage.ca) or by phone at 780.651.5739.

In order to ensure quorum and confirm numbers for catering, please RSVP to Suellen at 780.651.5739 or [suellenp@artsandheritage.ca](mailto:suellenp@artsandheritage.ca) by Tuesday, May 19.

**Annual General Meeting**  
**7:00 pm, Thursday, May 21, 2015**  
**Little White School, 2 Madonna Drive, St Albert**

**Agenda**

- 1. Call to Order**
- 2. Approval of the Agenda**
- 3. Approval of minutes of May 29, 2014**
- 4. Reports**
  - Report by Chair
  - Management Report
  - Secretary/Treasurer Report
    - Acceptance of Audited Financial Statements for year ended 31 December, 2014
    - Appointment of auditors for 2015
- 5. Election of trustees**
- 6. New Business**
- 7. Adjournment**

**ANNUAL GENERAL MEETING of the  
ARTS AND HERITAGE FOUNDATION OF ST ALBERT**

**7:00 P.M., Thursday, May 29, 2014**

**St Albert Grain Elevator Park, 4 Meadowview Drive, St Albert**

**ATTENDANCE: 58 total attendance (33 voting members)**

**1. Call to Order**

Chair of the Board, Brent Luebke, called the meeting to order at 7:04 pm.

**2. Approval of Agenda**

**Ann Conlin moved to adopt the agenda. Bill Stinson seconded. Carried.**

**3. Approval of 2013 AGM Minutes**

**Peter Crerar moved to adopt the A.G.M. minutes held on May 8, 2013. Donna Lazaruk seconded. Carried.**

**4. Reports**

**4.1 Chairman's Report**

Chair of the Board, Brent Luebke noted that this was the first full year under our new Stewardship Agreement with the City of St Albert, and that our organization and our new board members have all had a good year working under this new agreement. Brent acknowledged some of the organization's staff changes over the past year, including the appointment of Ann Ramsden as our new Executive Director. Brent stated that we are following our Strategic Plan and looking forward to the future. He also expressed his appreciation to the staff, trustees, our members and volunteers, as well as our sponsors.

**4.2 Management Report**

A video overview of the 2013 Annual Report was presented. Executive Director, Ann Ramsden reviewed some of the highlights of 2013. She also noted that we are making progress with the development of our facilities and Heritage Sites, and that we will be proceeding with our restorative work on the Chevigny House, Cunningham House and Hogan House. Ann thanked the City for their ongoing support of our organization, as well as the AHF staff and trustees for all of their efforts over the past year.

**4.3 Secretary-Treasurer/Auditor's Report**

Peter Crerar gave a brief overview of the 2013 Audited Financial Statements.

Peter noted that the new Stewardship Agreement has worked exceptionally well for both the City and AHF. Peter also acknowledged his appreciation to our Finance and Business Manager, Cody Aginas, for his role in ensuring that the Stewardship Agreement is properly followed.

**Ray Pinco moved that the 2013 Audited Financial Statements be approved. Deirdre Allen seconded. Carried.**

**Paul Moulton moved that the firm of Mowbrey Gil LLP be appointed auditors for 2014. Seconded by Bill Stinson. Carried.**

### **Election of Trustees**

**The following slate was presented:**

Tom Thackeray:	2 <sup>nd</sup> term	ending 2016
Jennifer McCurdy:	1 <sup>st</sup> term	ending 2016
Megan Hurley:	1 <sup>st</sup> term	ending 2016

Chair of the Board, Brent Luebke, called for nominations. Brent Luebke called for nominations twice more. The nominated slate was elected by acclamation.

### **5. New Business**

Brent Luebke asked if there were any questions from the members. There were none. Two special presentations were made:

- Brent made a presentation to Bill Stinson, who has now completed his third 2-year term as a trustee with our Board of Directors. Bill recognized the passion of our staff and members during his years of involvement with AHF.
- Brent also made a presentation of an Honorary Lifetime Membership to Dr. Alan Murdock. Brent expressed his appreciation to Alan for his vision and leadership during his years as Chair of our Board of Directors, and noted some of the achievements that were made by the organization during those years. Alan thanked everyone for this gift and for the recognition.

### **6. Adjournment**

**Donna Sawchuk moved to adjourn the 2012 Annual General Meeting.**

The meeting was adjourned at 7:30 p.m.

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Brent Luebke, Chair