

Arts and Heritage Foundation of St Albert Board Minutes
AHF Administrative Office
November 17, 2016

Present: Tom Thackeray (chair), Ann Conlin (vice-chair), Megan Hurley (secretary/treasurer), Tim McFetridge, David Fréchette, Jennifer McCurdy, Ann Ramsden (executive director)

Regrets: Najib Jutt, Peter Crerar, Susan Jones

1. Call to Order
The Chair, Tom Thackeray called the meeting to order at 7.08 pm.
2. Approval of Agenda
<u>(2016/69) Moved by Jennifer McCurdy</u> The agenda is approved with the addition of nominations to the board under other business. Carried.
3. Approval of Minutes
<u>(2016/70) Moved by David Fréchette</u> The minutes of the board meeting held on October 27 th , 2016 be approved. Carried.
4. Business Arising from Minutes
There was no business arising.
5. Report from the Executive Director
The executive director submitted a written report.
6. Chair's report
The chair gave a verbal report. Tom thanked Megan Hurley for presenting the budget to Council on November 10 th . He also discussed the AHF's presence at the Métis Flag Proclamation, and the museum and gallery being open on Remembrance Day.
7. Art Gallery of St Albert – barrier free concept
Councillor Tim Osborne has given notice of motion to have the gallery barrier-free proposal funded in 2017 subject to the AHF securing grant funding. This will likely be debated on November 24 and if successful it will be included in the capital budget that would be approved by Council on December 12.
8. Partnership Agreement
Tom has sent a note to the City with our changes.
9. In-camera Discussion
<u>(2016/71) Moved by Ann Conlin</u> That the board move in-camera. Carried.
<u>(2016/72) Moved by Jennifer McCurdy</u> That the board reconvene in public. Carried.
10. Board Committees
a) Finance and Audit Committee met on November 1 to review the Q3 (September 30, 2016) financial report. <u>(2016/73) Moved by Megan Hurley</u>

To approve the Q3 financial report. Carried.

b) Fund Development

- Barry Bailey gave a verbal update of the meeting that took place on November 10th, and a meeting with a sponsorship company.

b) Policy Committee

- The draft policies are being worked on and will be circulated to the committee when ready. A meeting will be scheduled for January/February.

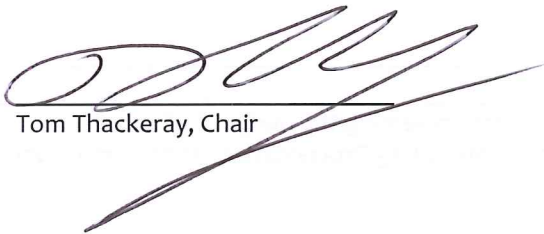
11. Other Business

Ann Conlin discussed the nominations committee and asked that names of potential board members be forwarded to her. The nominations committee will develop a board matrix to assist with the recruitment process.

12. Next Meeting and Adjournment

(2016/74) Moved by Jennifer McCurdy to adjourn, 8.45 pm. Carried.
The next meeting is scheduled for December 15th at 7.00 pm.

Signed as approved:



Tom Thackeray, Chair