

Arts and Heritage Foundation of St Albert Board Minutes
AHF Administrative Office
August 20, 2015

Present: Tom Thackeray (chair), Jennifer McCurdy, Peter Crerar, David Fréchette, Megan Hurley, Tim McFetridge, Ann Conlin, Shari Strachan (acting executive director)

Regrets: Gail Barrington-Moss

1. Call to Order
The Chair, Tom Thackeray called the meeting to order at 7.00 pm
2. Approval of Agenda
(2015/24) Moved by Dave Fréchette Add motion to change TD banking signing authority. That the agenda be approved as presented. Carried.
3. Approval of Minutes
(2015/25) Moved by Megan Hurley That item #6 be updated to clarify that the Western Economic Diversification 150 Community Infrastructure grant is a Francophone based grant be added to the minutes of the board meeting held on June 18, 2015. With the addition of the Francophone grant clarification the June 18, 2015 minutes approved. Carried.
4. Business Arising from Minutes
Announced new Finance Department employee is Bev Pederson who started in July.
5. Report from the Executive Director
The Executive Directors' written report was presented - updating the board the Cunningham and Hogan House restorations, major maintenance of managed facilities, Juneau House, grants, AFA funding, human resources and upcoming exhibitions and events. Juneau House restoration and the status of the Michif Institute discussed. Door to remain open to work with the Michif in future.
6. Meeting with Council – September 9, 2015
<ul style="list-style-type: none">• Tom Thackeray explained that this is an annual opportunity to sit down with council members, exchange ideas and discuss specific items related to the AHF/City.• This is also part of our partnership agreement.• Board members asked to consider the issues they would like to discuss on September 9, 2015.

7. Strategic Plan Review process

Tom Thackeray proposed that the strategic plan review take place at the September 17, 2015 board meeting. The meeting schedule would be 6:30-7:15pm regular board meeting, short break, and 7:20pm-9pm strategic plan review. Trustees thought it would be beneficial to invite the art gallery and museum directors to this meeting.

8. Board Committees

Finance/Audit committee—Peter Crerar (chair), David Fréchette, Megan Hurley
Policy Committee--Jennifer McCurdy (chair), Gail Barrington-Moss, Tim McFetridge
Fund Development—Ann Conlin (chair), Tom Thackeray, Barry Bailey

9. Other Business

2015/26 Moved by Tim McFetridge

Motion to remove Donna Sawchuk as signing authority for AHF and add Peter Crerar (TD Canada Trust)

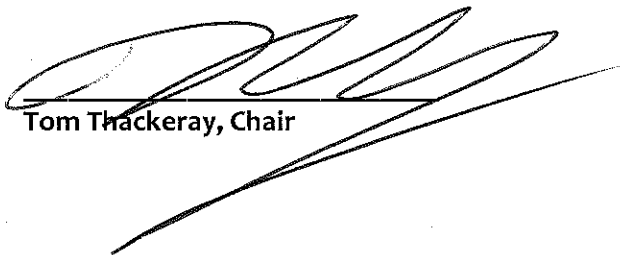
- Shari Strachan was asked to report on the Healing Garden project.
- Policies—to review current policy and update and change if needed. Paper and electronic records retention policy needs to be written. Look to Imagine Canada, and other examples for examples.
- Board to consider names to put forward as potential board members for the AHF.

10. Next Meeting and Adjournment

(2015/27) Moved by Ann Conlin to adjourn, 8:04 pm. Carried.

The next meeting will take place on Thursday September 17, 2015

Signed as approved:



Tom Thackeray, Chair